



Rules and Regulations of “Place de la Sorbonne”

INTRODUCTION

The “Place de la Sorbonne” is the campus accommodation available to Sorbonne Abu Dhabi students. All students who reside in campus accommodation are bound by the same set of rules governing the functioning of the residence hall, as well as discipline and mutual respect towards other residents.

These bylaws provide the guidelines outlining the rules and responsibilities of the residence hall, to foster an environment of cooperation and mutual respect. The bylaws apply to all residents for the entire duration of their occupation in student residences.

By agreeing to these bylaws, residents undertake to assume their individual and collective responsibilities, as defined by these bylaws.

Residents agree to respect others and adhere to and uphold the moral values and laws of the United Arab Emirates.

Gambling and the possession or use of illicit products are illegal in the United Arab Emirates. Offenders shall cooperate at the intervention of civil authorities. The possession and consumption of alcohol is strictly forbidden in the residence hall.

Paris-Sorbonne University Abu Dhabi is bound by the laws of the United Arab Emirates. Any harm to the reputation of the university or any violation of UAE laws shall result in immediate expulsion from the residence hall.

TITLE I: GENERAL RULES

Article 1

Residents shall behave appropriately and respect the peace of other residents inside the residence hall and in the vicinity of the university campus. No loud activity is accepted inside or outside the residence hall after 11:00pm. Groups are forbidden in the vicinity of the residence hall to avoid disturbing residents.

Article 2

Every resident will observe strict neutrality and shall refrain from practicing or favouring any propaganda or from practicing any form of political, ideological or religious proselytism inside the residence hall.

Article 3

All forms of smoking is strictly forbidden within the residence hall.

Article 4

Any student expelled from the residence hall or from Paris-Sorbonne University Abu Dhabi shall be forbidden from entering the residence hall.

TITLE II: FACILITIES

Article 5

The residence hall will provide complete furniture and bedding for every room. Every resident will be held responsible for all the equipment he/she is provided, both in their rooms and in common areas.

Article 6

The residence hall shall provide the below services:

- A Wi-Fi connection in the rooms and common areas
- Lounges equipped with TV sets and DVD players
- Dining rooms
- Study rooms equipped with computers and an internet connection
- A kitchen on each floor equipped with utensils
- A dictionary and newspaper borrowing services are available at the reception
- A multifunctional scanner, photocopier and printer available at the reception
- An entertainment room equipped with board games and electronic video games
- An ironing room equipped with irons and ironing boards
- A laundry room equipped with washing machines and automatic tumble-dryers
- A luggage room where the resident can store his/her personal belongings at their own risk. The residence hall administration will not be held responsible for any personal belongings belonging to residents

All the aforementioned services shall be available 24/7. They shall be used with respect and care so that they remain in good condition.

Article 7

A maintenance service is available 24/7 on the premises for any repairs. The maintenance personnel shall be in charge of all repairs. Residents are forbidden from undertaking or attempting to undertake any repairs themselves.

Article 8

The residence hall staff will be in charge of weekly housekeeping and the changing of bed sheets.

Article 9

A resident who will maintain relations with the university for the next academic year may request to store his/her personal belongings at the university residences, during the summer vacation. The residence hall will provide students with this service before their departure on vacation and until 15th November of the same year. Belongings will be discarded in the event that the student does not collect their belongings prior to this date.

TITLE III: TERMS OF ACCOMMODATION

3.1. LEASE CONTRACT TERMS

Article 10

The residence hall contract is personal and may neither be transferred or assigned to another person. Consequently, the space may not, in any case, be subleased to anyone.

Article 11

The resident shall pay their housing deposit and accommodation fees prior to their arrival at the university. Students undertake to respect the payment deadlines set by the Finance Department to avoid any risk of penalties.

Article 12

The keys provided to the resident shall remain the property of the residence hall. A resident who loses or fails to return a key shall pay a fine of AED 100 per key.



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Article 13

Residents shall be charged for any damage they cause (whether by negligence or by accident) to the value of repairing or replacement as the case may be. Particular attention shall be given to the bedding. Any act of vandalism shall result in the termination of the contract and possible legal proceedings.

Article 14

Admission is only confirmed when the resident agrees to these bylaws and affixes his signature thereto.

Article 15

The residence hall staff shall be in charge of room allocation. Staff may change rooms if required and may refuse any request to change rooms made by a resident if they deem that this will be detrimental to the other residents or to the residence hall.

Article 16

Any departure and/or any absence for more than 48 hours during the year, shall be provided in writing to the residence hall administration staff. In the event of any unannounced absence, the residence hall administration staff reserves the right to contact the student's family or legal tutors.

Article 17

Re-enrollment is not automatic. A resident wishing to keep their room from one year to another shall submit their request to the residence hall administration staff.

Article 18

Upon the arrival or departure of a resident, an inventory inspection of fixtures shall be conducted during working hours. The inventory inspection shall be conducted in a room empty of any personal belongings. At his/her departure, residents shall be held liable under the provisions of Article (13). They will be charged with the cost of any replacement or repairs, which will be deducted from the accommodation deposit. This deposit will not be refunded in cash (only by bank transfer), hence the resident must provide their banking details to the Finance Department prior to their final departure.

Article 19

The residence hall administration staff shall notify the resident by letter or by email. Any acknowledgment of receipt shall be noted and taken into account even if the resident refuses to read it.

3.2. TERMS OF STAY

Article 20

The room is a private space where the residence hall personnel may not enter without the consent of the resident except in the following cases:

- Salubrity and security checks and maintenance or repairs
- In cases of emergency
- When the use or possession of illicit products is suspected
- In the event of the violation of residence hall regulations

Article 21

For security and hygiene reasons, the below is prohibited:

- Using any kitchen or high-powered appliances such as hotplates, microwaves, kettles and irons. Such appliances shall be confiscated.

- Driving nails or drawing pins in the walls and the doors or defacing the room in any way
- Hanging any object on the windows and windowsills, as well as in residence corridors and common areas
- Using candles or incense burners in rooms and common areas
- The resident undertakes to close their room windows when they are out or during bad weather conditions

Article 22

Residents undertake to lock their rooms in their absence. Administration staff shall not be held liable for any loss or theft inside the residence hall.

Article 23

In case of an accident or emergency within the residence hall, residents will observe medical procedures by first contacting the campus nurse and by notifying the building receptionists.

Article 24

It is strictly forbidden to enter the room of a resident in their absence or without his/her authorisation. No belongings may be taken from the room of a resident without sending a written request in advance by mail, to the residence hall administration staff.

Article 25

The moving of furniture or equipment in common areas will require prior authorisation from the head of section.

Article 26

Any object likely to compromise the security of the residents or the establishment, may not be brought into the residence hall.

Article 27

Animals may not be kept within the residence hall.

TITLE IV: LEAVE AUTHORISATION

Article 28

The doors to the residence shall be closed according to the below schedule:

- Saturday through Wednesday: From midnight until 6:00am

This schedule shall be extended by one hour during the month of Ramadan and certain vacations specified by the residence hall administration staff.

Article 29

Residents below 21 years of age may not sleep outside the residence hall or travel outside the United Arab Emirates, unless their parents or legal tutors sign a parental authorisation.

Article 30

Residents aged 21 years and above may sleep outside the residence hall, but shall be subject to the provisions of Article (28).

Article 31

Any violation of the bylaws may call into question the residents' leave authorisations.



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Article 32

The residence hall administration staff may contact a residents' parents or the legal tutors to report bad behavior.

TITLE V: VISITORS

Article 33

Residents must provide advance notice of visitors to the residence hall administration staff, who may only enter the residence hall with their consent.

Article 34

If the residence hall administration staff are not informed about a visitor in advance, they may only be received in the lounge on the ground floor of the residence hall.

Article 35

Visiting hours shall be from 8:00am until 11:00pm.

Article 36

Visitors must leave a legible, legal identity paper with photo affixed at the reception, which will be returned upon their exit.

Article 37

Residents will be held liable for the behaviour of their visitors. The resident receiving a visitor must be present at the residence hall.

Article 38

All visitors shall be subject to the regulations of the residence hall. Any violation shall entail prohibition of subsequent visits and shall expose the resident who made the invitation to disciplinary measures.

Article 39

Visits whose aim is to provide personal services to the residents such as hairdressing, cooking or dressmaking are prohibited.

Article 40

The separation of the buildings shall apply to visitors: Males may not enter female resident halls and females may not enter male resident halls.

Article 41

No person from outside the residence hall may be accommodated therein, irrespective of his family ties with the resident.

TITLE VI: DISCIPLINARY MEASURES

Article 42

In the event of any violation of these bylaws, a substantiated decision may be issued by the head of the Student Life Department, who can refer the matter to the disciplinary council of the university. The subsequent decision may either be an oral or a written warning, or a sanction that may entail temporary or permanent expulsion of the resident.



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Article 43

In case of a permanent expulsion, the resident shall:

- Organise their departure within five days of receiving the expulsion
- Remove all belongings from the room he/she occupied and from any other place in the residence hall

Article 44

All the residents will respect the regulations of the residence hall. It is impossible to list all the situations that constitute improper conduct, however any behavior violating the laws of the United Arab Emirates or the moral and conduct code of the country, in particular with regards to an excessive display of public affection, shall be strictly prohibited inside and in the vicinity of the residence hall.

TITLE VII: AMENDMENT

Article 45

The residence hall administration staff may propose amendments or additions to these bylaws for approval by Paris-Sorbonne University Abu Dhabi administration. On the other hand, residence hall administration staff will guarantee a pleasant, safe and secure environment for all residents but will not be held liable for the acts of third parties.

I, the undersigned _____

hereby certify that I have read the bylaws of the residence hall "Place de la Sorbonne". I declare that I agree with the contents thereof and undertake to comply therewith.

Date and signature of the student, preceded by the words "read and approved"

Date: _____

Signature: _____