



We're looking for:

Position Title	Internal Auditor
Department	Management
Job Code	HR H12

Job Description

To effectively manage and conduct the planning and execution of the Internal Audit function in order to improve the efficiency and effectiveness of operations and support the development of strong University governance through wide range of tasks that include the below:

- Develop and execute annual and long-term Audit plans based on a comprehensive risk assessment exercise and coordination with academic, administrative and support units at the University.
- Create and maintain an updated Internal Audit Charter and propose changes as required
- Conduct crucial or ad-hoc Audits whenever necessary
- Develop Audit engagement findings report to be submitted to the Management Council, ensuring accuracy, completeness and validity of issues identified
- Analyze and verify the quality of annual reports, financial statements and other accounting records, using accepted accounting and statistical procedures, to assess financial condition and facilitate accurate financial planning
- Evaluate set control mechanisms to assess their adequateness towards mitigating against operational and financial risks
- Propose operational or procedural improvements to the Management Council regarding the Audit findings, so as to support the continuous enhancement of PSUAD's operational effectiveness
- Follow-up with PSUAD divisions/departments with regards to the implementation of the Internal Audit report recommendations to ensure all corrective actions and improvements are fully implemented
- Coordinate and interact with external auditors and supervisory and professional bodies as needed to maintain efficient relationships and protect PSUAD's interests

Profile (Minimum Qualifications, Minimum Experience, Job Specific Skills)

Minimum Qualifications:

- Bachelor's degree in Business Accounting
- Master's degree is preferred
- Certified CA, CPA or CMA preferably with CIA designation

Minimum Experience:

- 8 years Internal Auditing experience with at least 3 years in a management role, preferably in the Higher



We're
looking for:

Education sector

Job-Specific Skills:

- Excellent knowledge of Audit techniques, regulations and methodologies and reporting
- Knowledge of key business processes and management control
- Knowledge of the Higher Education sector and related policies
- Planning and organizing skills
- Communication and reporting skills
- Language: English & Arabic

Conditions

NA

Package Details

Basic Salary (AED15600 – AED 23400)

Accommodation Allowance

Benefits

How to apply

Online via PSUAD Website

Application to be sent by

2nd May 2018