

We're looking for:

Position Title	Assistant/Associate Professor in Archaeology
Department	Archaeology and History of Art
Job Code	ACA/HR/16-2021

Job Description

The job purpose is to teach students enrolled in all programs of the Department, both at bachelor and master levels, and in other tracks where the Department can be associated. They will also have to supervise the Applications seminars (fieldwork/internship) that the students must perform in their curriculum in Master. They make sure the students are supported in their learning experience and achieve the level of excellence.

They are also expected to conduct research activity in their field of expertise in order to satisfy the Academic Program department's teaching and research objectives and enhance the University's reputation.

Key Responsibilities:

The Archaeology and History of Art department hires a post-doc in Archaeology. The position is mainly related with the new master program specialized in Archaeology and Cultural Heritage.

Tasks and responsibilities

➤ Lecturing

- Deliver teaching courses to facilitate student-learning outcomes and aim for teaching excellence for the department
- 234 teaching hours need to be delivered per academic year, namely 3 courses per semester

➤ Student follow up

- Conduct assessment of the students' work to determine whether the students have achieved the desired standards for progression in their studies or award of a qualification and providing feedback designed to develop and motivate student learning and addressing issues if required
- Supervising and counseling the student in general, and before and during the internship they might have to conduct in their curriculum for the postgraduate students

➤ Administrative

- Work with administrative departments to support the development and implementation of academic innovations and needs such as Student Recruitment; Admissions; Library learning resources, IT teaching technology.
- Represent the faculty on relevant committees in order to ensure appropriate governance and progress in the programs delivered to the students
- Liaise with the Academic Coordinator to coordinate teaching requirements

Profile (Minimum Qualifications, Minimum Experience, Job Specific Skills)

Minimum Qualifications:

PhD in Archaeology is mandatory (CNU approval is required if the PhD was obtained in France).

Minimum Experience:

3 years of academic background and experience at the university level for undergraduate program

Job-Specific Skills:

- Ability to teach and work with persons from culturally diverse backgrounds
- Communication skills; initiative skills
- University lecturing and knowledge of the higher education sector
- Students counselling and supervising, especially for the Applications Seminars in master
- Research skills
- Initiative, taste for organizing extra-curricular events in culture, education or research (workshop, field trips etc.)
- Good command of Digital Humanities
- Proficient use of Microsoft Office programs, Adobe (Photoshop and Illustrator) or equivalent like AutoCAD, GIS software
- English and French are mandatory; Arabic is added value

➤ **Qualifications and requirements**

- Relevant academic education at doctoral level or equivalent
- Good command of Digital Humanities
- Experience in the fields of Archaeology & Digital Humanities or other relevant activities
- Very good oral and written command in English
- Documented pedagogical qualifications and experience will be emphasized and experience of research work within the field is a strength.

➤ **Desired skills and competencies**

- Ability to motivate and inspire students
- Strong interpersonal skills that encourage a good working environment
- Innovative thinking and flexibility

We're
looking for:

Conditions

Starting date: September 2021

Local three years contract in accordance with the UAE law, renewable

Grade

F2

Package Details

- Basic Salary AED (19,000 – 32,000)
- Accommodation Allowance
- Health Insurance
- Benefits

The package (salary and allowances) is competitive compared to what is practiced in Higher Education in the Gulf Countries.

How to apply

<http://www.sorbonne.ae/vacancies/>

Application to be sent

12/May/2021