

We're looking for:

Position Title	Assistant or Associate professor (Business Administration/Management)
Department	Applied Foreign Languages-International Business-LEA
Job Code	HR-FT-ACA-09-2023

Job Description

Teaching students in undergraduate and postgraduate academic programs to facilitate student learning outcomes and contribute to teaching excellence in the Applied Foreign Languages department. Conduct research within the field of business administration, management in order to satisfy the Applied Foreign Languages department's teaching and research objectives and enhance the University's reputation.

Key Activities

- Teaching a variety of courses in the field of business administration and management (as well as some courses in economics) in both French and English
- Teaching Research Methodology courses
- Teaching load: 234 hours per year
- Student supervision and assessment as well as academic and career advice
- Collaboration with the Head of Department for the promotion of the Academic Department
- Collaboration with the Head of Department for the preparation of departmental documents.
- Participate in Department seminars and activities.
- Supervision of internship and internship reports (Bachelor and Master's students)
- Supervision of Research papers (Master's studies)
- Office hours as per the University policy
- Program Survey
- Scientific publications
- Development of research projects
- Monitor examinations when required, to ensure that exams are carried out according to the rules set out by the exam board
- Liaise with the academic coordinator for teaching requirements and work with relevant departments for the efficient processes
- Represent SUAD in any related events and promote the academic activities
- Any other responsibilities related to the position

Profile (Minimum Qualifications, Minimum Experience, Job Specific Skills)

Minimum Qualifications:

PhD degree in Business Management is mandatory (granted by governmental body, when available from home country)
CNU approval is mandatory if qualification was obtained in France)

Minimum Experience:

3 years teaching and research experience in the Higher Education sector

Job-Specific Skills:

- Languages: professional fluency in French and English (written and verbal) mandatory. Knowledge of Arabic would be an advantage.
- Experience in teaching at University degree level
- Able to work in a team and independently
- Ability to adapt his/her teaching to local issues in the Gulf and the globalized world
- Cultural sensitivity and ability to adapt to a multicultural world
- Communication skills
- Relevant research activities and publications in the field of business administration, management, economics
- Planning and organizing skills
- University lecturing skills and knowledge
- Knowledge of University learning resources and technology
- Research skills
- Proficient use of all Microsoft Office programs

Conditions

- Starting date: September 2023
- Local limited three years contract in accordance with the UAE law, renewable.

Grade

Assistant or Associate Professor – F2

Package Details

- Accommodation Allowance
- Health Insurance is provided
- Other Benefits

The Package is competitive compared to what is practiced in Higher Education in the Gulf Countries.

How to apply

<https://www.sorbonne.ae/work-with-us/vacancies/>

Application Closing Date

10th April 2023