

We're looking for:

Position Title	Lecturer - French Language
Department	Applied Foreign Languages-International Business-LEA
Job Code	HR-FT-ACA-08-2023

Job Description

The French Language Lecturer will be teaching French language courses to students of various levels (B1 – C2) for the Langues Etrangères Appliquées (LEA - Applied Foreign Languages) department majors. The teaching load for lecturers is 468 hours per year. Duties include the preparation of classes as well as correcting students' work.

Teaching duties include:

- Teaching French as a foreign language
- Teaching business related translation classes (English-French) for LEA
- Teaching comprehension and grammar classes for LEA
- Teaching oral expression classes (in the language lab)
- Teaching courses in "Techniques d'analyse" for LEA
- Working on texts about French civilization for LEA in collaboration with visiting lecturers from Paris
- Helping students with CVs and the preparation of job interviews
- Preparing students for the DELF exam

Administrative duties include:

- harmonizing curriculums and class material with teachers at Sorbonne University Paris
- attending departmental meetings
- organizing placement tests at the beginning of each Academic year

Other duties include:

- Contributing to the cultural life of the campus
- Preparation, supervision and correction of exams
- Representing SUAD in any related events and promote with the Head of Department the academic department and its

Activities

- Helping with the organization of language courses for the students during the summer in France

Profile (Minimum Qualifications, Minimum Experience, Job Specific Skills)

Minimum Qualifications:

Master's degree, preferably in French language or contemporary civilization, enrollment in PhD studies would be an advantage.

Minimum Experience:

Minimum of 3 years of experience in teaching French as a foreign language (at high school or university level)

We're looking for:

Job-Specific Skills:

- Native (or near native) level in French (oral and written), Very good English, Knowledge of Arabic would be an advantage.
- Able to work in a team and independently
- Planning and organizing skills
- University lecturing skills and knowledge
- Knowledge of University learning resources and technology
- Research skills
- Proficient use of all Microsoft Office programs

Conditions

- Starting date: September 2023
- Local limited three years contract in accordance with the UAE law, renewable.

Grade

Lecturer - F3

Package Details

- Accommodation Allowance
- Health Insurance is provided
- Other Benefits

The Package is competitive compared to what is practiced in Higher Education in the Gulf Countries.

How to apply

<https://www.sorbonne.ae/work-with-us/vacancies/>

Application Closing Date

10th April 2023