



**SORBONNE
UNIVERSITY
ABU DHABI**

2024 - 2025

Student Catalogue



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Glossary

ABJ/ABI

These acronyms stand for Absence Justifiée (justified absence) and Absence Injustifiée (unjustified absence). ABJ certifies that the University recognises a valid reason why you were unable to sit an exam but it does not allow you any extra catch-up sessions.

AJAC

In some specific condition, you may be allowed to continue in the next year of the programme, although you have not validated the year, as AJAC (ajourne admis a continuer). Kindly refer to the progression rules of your programme.

D.U.

The acronym D.U. stands for "Diplome d'Université". Each University has its own diplomas, called Diplomes d'Universite, which are recognised internally.

ECTS

The acronym ECTS stands for "European Credit Transfer System". A credit system is a systematic way of describing an educational programme by attaching credits to its components. ECTS is based on the principle that 60 credits measure the workload of a fulltime student during one academic year. Credits in ECTS can only be obtained after successful completion of the work required and appropriate assessment of the learning outcomes achieved.

HoD

The acronym HoD stands for "Head of Department" (in French, "Chef de Departement"). Each department, be it academic or administrative, is led by a HoD. However, when people refer to "your HoD", you should usually understand "The Head of the Academic Department you're registered in".

IP

The acronym IP stands for "Inscriptions pedagogiques" and refers to the registration in a course. Even if the courses are already designed by the curriculum itself, you must be registered in the courses, as this is mandatory to sit the exams.

Jury

It is the official entity responsible for reviewing results and making them official for release. The jury can help you to succeed or validate a semester by granting you "point de jury", which usually does not exceed 0,1 of the total average grade (a 09,5 average grade cannot be increased to a 10). The jury is the ultimate authority in all grades-related decisions.

Maquette

In the French system, all degrees follow a strict curriculum that arranges which topics you must follow, and for how many hours, in order to graduate. This curriculum is called the "maquette".

MCC

The acronym MCC stands for "Modalites de Controle des Connaissances" and refers to a document which summarises the way in which assessments are organised throughout the year and during the exam session, as decided in the partner Universities in Paris.

MYSSB

Student Online Access to the Banner system including access to personal and payment information

Visiting Professors

Most of the Visiting Professors are Professors or Associate Professors in Sorbonne Universite or Universite Paris Cite (Sorbonne Abu Dhabi's partner Universities) and come to Abu Dhabi specifically to deliver their course in an intensive two-week period. In French, they are also referred to as "missionnaires".

Relevés de Notes

It is the French translation for "academic transcripts". In a transcript, the final result is given by a grade out of 20, which reflects the general average of the semester (all UE averages based on coefficients). The grade goes along with a short, written comment which can be: Admis (admitted) / Ajourne (not admitted) / Acces etape superieure (you have not validated the year, but you're allowed to enter the higher level, as an AJAC student)/ Compense (Pass with compensation between UEs or semesters).

Session

Each academic semester ends with an exam session (called normal or first session); January exams cover courses completed in semesters 1, 3 and 5 and May or June exams cover courses completed in semesters 2, 4 and 6. Additionally, another session (called catch-up/make-up or second session or second chance) is organised in mid or late June, which covers the resit exams for both academic semesters. Only courses and programmes assessed through final exams (CC+ CT or CT only) are concerned by the exam sessions.

UE & EC

Stands for "Unites d'enseignement" (Units of teaching). UEs may be divided into sub-subjects called EC (Elements constitutifs). An EC is usually one course or one subject.

FOUNDATION YEAR IN FRENCH INTENSIVE ACADEMIC CALENDAR 2024-2025

August 24

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 29 | 30 | 31 | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |

26-28 Aug : DU catch-up
28 Aug : French Placement Test for non-beginners
26 Aug - 6 Sep : Orientation Week and General Education Courses

September 24

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 1 | 2 | 3 | 4 | 5 | 6 |

9 Sep : Semester 1 begins for FLE Morning classes
15 Sep : Prophet's birthday

October 24

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 30 | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |

7 Oct : Semester 1 begins for FLE Evening classes

November 24

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 28 | 29 | 30 | 31 | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |

6 Nov : Career Fair

December 24

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 25 | 26 | 27 | 28 | 29 | 30 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | 1 | 2 | 3 | 4 | 5 |

2-3 Dec : UAE National Day
16 Dec - 5 Jan : Winter Break

January 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 30 | 31 | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |

6 Jan : FLE Semester 1 resumes
13-17 Jan : FLE Exams Semester 1
20 Jan : Semester 2 begins for FLE students (Morning & Evening Classes)

February 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |

26 Feb : Astrolabe workshop
28 Feb : Start of Holy Month of Ramadan

March 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 24 | 25 | 26 | 27 | 28 | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | 1 | 2 | 3 | 4 | 5 | 6 |

24 Mar - 4 Apr : Spring Break
29 Mar - 1 Apr : Eid Al Fitr

April 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 31 | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |

21 Apr : Easter Day

May 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 28 | 29 | 30 | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |

30 May : End of FLE classes

June 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 1 | 2 | 3 | 4 | 5 | 6 |

5 June : Arafat's Day
6-8 June : Eid Al Adha
9-13 June : Revision for FLE students
16-20 June : FLE Exams Semester 2
26 June : Al Hijri
30 June : End of Academic year for Students

Classes
 Academic Holiday
 Revision Week
 Integration week
 Exam period

All National & Religious Holidays are tentative and subject to change

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UNDERGRADUATE ACADEMIC CALENDAR 2024-2025

August 24

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 29 | 30 | 31 | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |

26 Aug - 6 Sep : Orientation Week and General Education Courses

September 24

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 1 | 2 | 3 | 4 | 5 | 6 |

9 Sep : Start of classes
15 Sep : Prophet's birthday

October 24

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 30 | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |

November 24

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 28 | 29 | 30 | 31 | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |

6 Nov : Career Fair

December 24

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 25 | 26 | 27 | 28 | 29 | 30 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | 1 | 2 | 3 | 4 | 5 |

2-3 Dec : UAE National Day
16 Dec - 5 Jan : Winter Break

January 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 30 | 31 | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |

6-15 Jan : Exams Semester 1
20 Jan : Semester 2 begins

February 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |

26 Feb : Astrolabe workshop
28 Feb : Start of Holy Month of Ramadan

March 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 24 | 25 | 26 | 27 | 28 | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | 1 | 2 | 3 | 4 | 5 | 6 |

24 Mar - 4 Apr : Spring Break
29 Mar - 1 Apr : Eid Al Fitr

April 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 31 | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |

21 Apr : Easter Day

May 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 28 | 29 | 30 | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |

2 May : End of classes
5-9 May : Revision Week
12-23 May : Exams Semester 2

June 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 1 | 2 | 3 | 4 | 5 | 6 |

5 June : Arafat's Day
6-8 June : Eid Al Adha
19-29 June : Catch-up exams
26 June : Al Hijri
30 June : End of Academic year for Students

Classes
 Academic Holiday
 Revision Week
 Integration week
 Exam period

All National & Religious Holidays are tentative and subject to change

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POSTGRADUATE ACADEMIC CALENDAR 2024-2025

September 24

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 1 | 2 | 3 | 4 | 5 | 6 |

5 Sep: Orientation Day
click here for first day
of classes information

October 24

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 30 | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |

click here for first day of classes
information

November 24

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 28 | 29 | 30 | 31 | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |

December 24

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 25 | 26 | 27 | 28 | 29 | 30 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | 1 | 2 | 3 | 4 | 5 |

2-3 Dec: UAE National Day
16 Dec - 5 Jan: Winter Break

January 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 30 | 31 | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |

6-15 Jan: Exams Semester 1
20 Jan: Semester 2 begins
Note: please check your schedule
with your academic programme
coordinator

February 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |

28 Feb: Start of Holy Month
of Ramadan

March 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 24 | 25 | 26 | 27 | 28 | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | 1 | 2 | 3 | 4 | 5 | 6 |

24 Mar - 4 Apr: Spring Break
29 Mar - 1 Apr: Eid Al Fitr

April 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 31 | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |

21 Apr: Easter Day

May 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 28 | 29 | 30 | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |

2 May: End of classes
5-9 May: Revision Week
12-23 May: Exams Semester 2

June 25

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 1 | 2 | 3 | 4 | 5 | 6 |

5 June: Arafat's Day
6-8 June: Eid Al Adha
19-29 June: Catch-up exams
26 June: Al Hijri

End of Academic Year 2024-2025
30 September 2025

*All National & Religious Holidays
are tentative and subject to change*

Classes
Revision Week
Exam period
Academic Holiday
Integration week



About Sorbonne University Abu Dhabi

History

In 1257, in Paris, Robert de Sorbon brought together students and teachers to establish what was then called a Universitas (Community) and settled it in the centre of Paris. This Universitas played a central role in making the city an important cultural and scientific centre of Europe. Sorbonne Université is one of the oldest and most prestigious universities in the world, and its buildings are still standing on the very site of the first foundation, in the heart of what is known as the Quartier Latin, in reference to its history. A centre of excellence, it is devoted to studies and research in the fields of Humanities, Sciences and Medicine. The unparalleled teaching of its professors has created generations of intellectuals and decision makers, with an open- minded view of the world.

Today Sorbonne Université has 55,300 students and 6,400 teachers who play a role in making it internationally renowned, carrying out research at the very highest level.

In 2006, Paris-Sorbonne University Abu Dhabi opened in the capital of the UAE as a result of an agreement between the Abu Dhabi government and Paris-Sorbonne Université. A University in which the curricula, the methods, as well as the spirit are identical to those developed in France. In addition to its main field, the Humanities, it added degrees in Law and Economics as well as Sciences, thanks to partnerships with two other internationally recognized Universities, Paris Descartes University, and Pierre et Marie Curie University. In 2018, Paris-Sorbonne University and Pierre and Marie Curie University merged to give birth to Sorbonne Université. Sorbonne is now well-positioned as a multidisciplinary research-intensive university offering a wide disciplinary range in arts, humanities, social sciences, natural sciences, engineering, and medicine. The merger also resulted in the change of name of Paris Sorbonne University Abu Dhabi to Sorbonne University Abu Dhabi. At the same time, Université Paris Descartes became Université de Paris, and now it is Université Paris Cité.

Sorbonne University Abu Dhabi is therefore the combination of such heritage and spirit of innovation. Visiting Professors come from France to deliver some

of the courses. This is conducive to the exchange, enrichment, and discovery of ideas. It is the guarantee that the level of the degree is the same as in Paris.

Establishment

Sorbonne University Abu Dhabi (previously, Paris Sorbonne University) was established by Federal Decree, Law No. 14 of 2006, decreed by H.H. Khalifa bin Zayed, Ruler of the Emirate of Abu Dhabi. Sorbonne University Abu Dhabi (SUAD) is an Emirati university that benefits from the 760 years of knowledge and excellence of the Sorbonne, with a campus that combines comfort with the efficiency of new technologies.

University Vision, Mission, and Core Values

Vision:

Fostering intellectual excellence, cutting-edge, multidisciplinary research and innovation, critical thinking, cultural harmony and tolerance for the benefit of society.

Mission:

Building the bridge between civilizations through excellence in education and research, uniting the renowned French model of learning and knowledge development with the vision of the UAE.

Values:

■ Respect

To cultivate an environment where every individual's ideas and perspectives are acknowledged and treated with respect.

■ Tolerance

To promote tolerance by celebrating diversity, encouraging open dialogue, and fostering an inclusive atmosphere where various backgrounds and beliefs are welcomed.

■ Commitment

Our commitment to excellence in education and research is unwavering, as we persistently strive to provide the best opportunities for our students and contribute to society.

■ Ethics

Upholding the highest ethical standards is a fundamental principle at SUAD, guiding our actions, decisions, and interactions with integrity and responsibility.

■ Integrity

Integrity is at the heart of everything we do at SUAD, as we ensure honesty, transparency, and accountability in all our endeavors.

■ Innovation

To foster innovation by continuously seeking new ways to enhance learning, research, and engagement, allowing our students and faculty to explore and push the boundaries of knowledge and creativity.





Licensure

Sorbonne University Abu Dhabi (SUAD), located in the emirate of Abu Dhabi, was officially licensed from 1 September 2023 to 19 December 2028 by the Ministry of Education of the United Arab Emirates, to award degrees/qualifications in higher education.

Accreditation

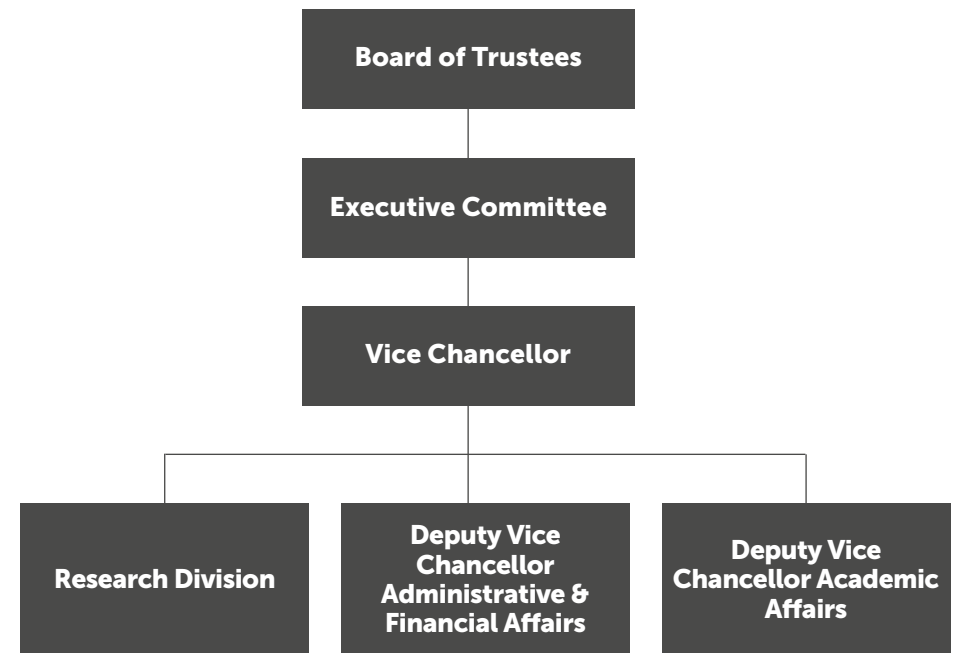
SUAD grants degrees from Sorbonne University (Paris) in the fields of Sciences and Humanities and The University Paris Cité, in the fields of Law and Economics, which are internationally renowned. All our academic degrees offered by SUAD are accredited in France and in the 49 countries, members of the Bologna process. They are also all accredited by the Commission for Academic Accreditation of the UAE.

Licensure and Accreditation

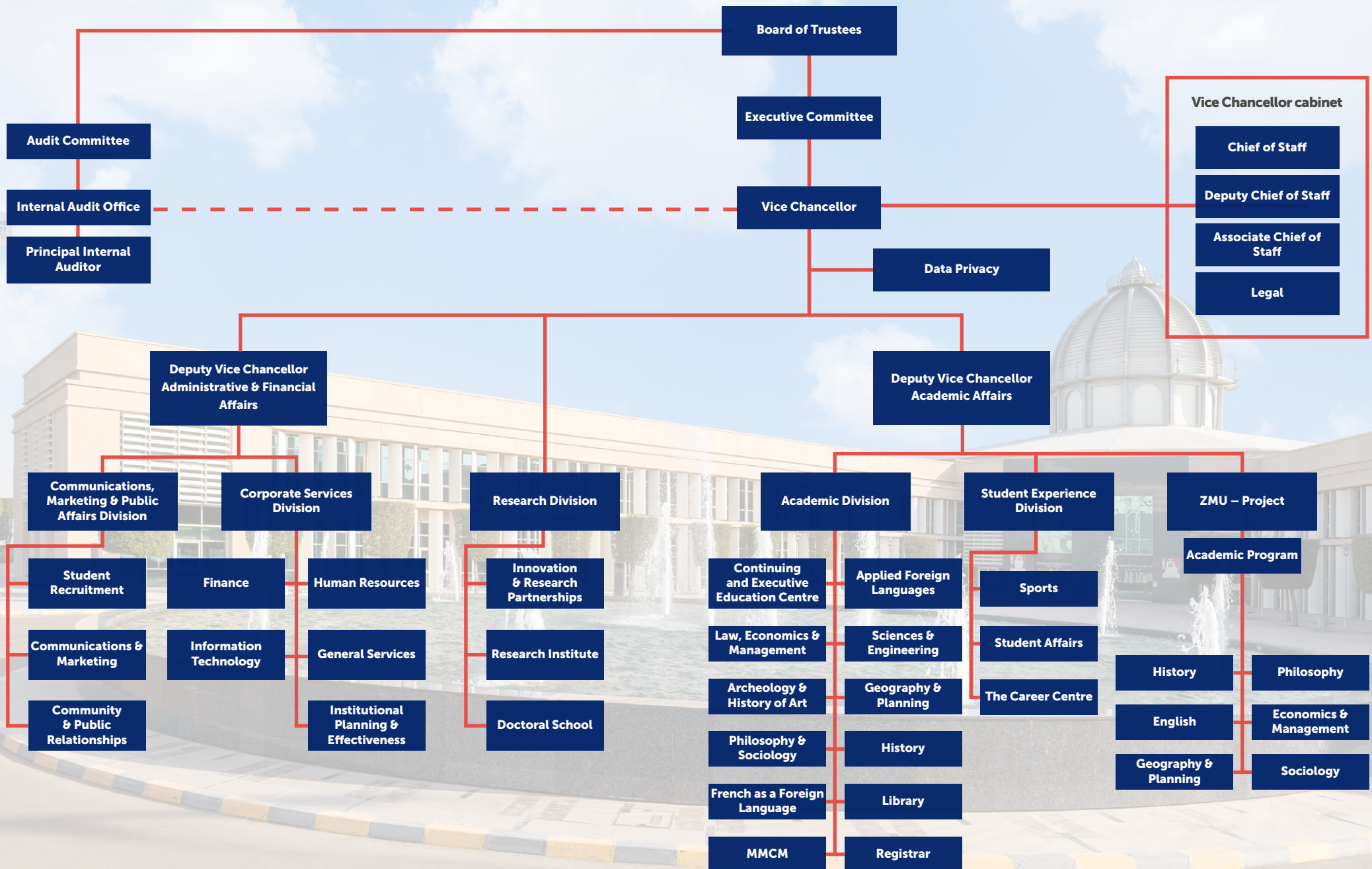
SUAD Organization Structure

SUAD's organizational framework is outlined below. In accordance with the bylaws of the University, there is a Board of Trustees which is comprised of 10 members; an Executive Committee which has 14 members and thereafter the Leadership of the University, and the respective departments.

SUAD Organization Structure



SUAD Organization Structure



List of Board of Trustee and Executive Management Members

Board of Trustees

- **HE Reem Ebrahim Al-Hashimy**
Chair of the Board of Trustees
Minister of State for International Cooperation
UAE Ministry of Foreign Affairs and International Cooperation
- **Prof Nathalie Drach-Temam**
Vice-Chair of the Board of Trustees
President of Sorbonne University
- **HE Hend Mana Al Otaiba**
Member of the Board of Trustees; UAE Ambassador to France
UAE Ministry of Foreign Affairs and International Cooperation
- **HE Saeed Mubarak Al-Hajeri**
Member of the Board of Trustees
Assistant Foreign Minister for Economic and Trade affairs
UAE Ministry of Foreign Affairs and International Cooperation
- **Dr Ahmed Sultan Al Shoaibi**
Member of the Board of Trustees
Acting Executive Director for the Higher Education Sector
Department of Education and Knowledge ADEK
- **HE Ghannam Butti Al Mazrouie**
Member of the Board of Trustees Secretary-General
Emirati Talent Competitiveness Council – NAFIS
- **HE Anne-Marie Descotes**
Member of the Board of Trustees
Secretary General of the Ministry of Europe and Foreign Affairs of the French Republic
- **Prof Béatrice Perez**
Member of the Board of Trustees
Dean of the Humanities Faculty at Sorbonne University
- **Mr Samir Oumer**
Member of the Board of Trustees
President TotalEnergies EP UAE & TotalEnergies Country Chair in the UAE
- **Mrs Pascale Sourisse**
Member of the Board of Trustees
President & CEO Thales International

Executive Committee

EC members consist of The Assistant Minister for Economic and Trade Affairs (as chair of the EC); Vice-Chancellor of Sorbonne University Abu Dhabi, Vice-President Sorbonne University for International Relations and Corporate Partnerships, Deputy General Director Research, Education and Innovation, The Group CEO at Aldar Properties, Director of Employee Development and Programs Department – Acting Executive Director of the Corporate Culture and Talent Management Sector, Acting Executive Director Higher Education Sector, Abu Dhabi Department for Education and Knowledge (ADEK), Acting Director General – Government Financial Affairs.

SUAD Leadership

- **Prof. Nathalie Martial Braz**
Vice Chancellor
- **Dr. Bertrand Haan**
Deputy Vice Chancellor Academic Affairs
- **Dr Majed Al Khemeiri**
Deputy Vice Chancellor Administrative and Financial Affairs

List of Senior Academic and Administration Staff

Vice Chancellor Office

- Vice Chancellor: **Prof. Nathalie Martial Braz**
- Legal Advisor Office: **Ms Karima Gasseem**
- Internal Audit Office: **Mr Malek Abu Ghosh**
- Deputy Chief of Staff: **Ms Ahlam Boujaadia**
- Associate Chief of Staff: **Ms Manon Al Hakim**

Academic Affairs Division

- Deputy Vice Chancellor Academic Affairs: **Dr. Bertrand Haan**
- Student Experience Division: **Mr Alexandre Blaise**
- The Career Centre Department: **Ms Sylvie Foss**
- Sorbonne University Abu Dhabi Continuous Education Center (CEC) :
Dr. Zouhair El Aouni
- Library Department: **Ms. Anna Walek**
- Registrar Department: **Mr Fady Khoury**
- Student Affairs Department: **Mr Eisa Alraeesi**
- Sports: **Mr Alexandre Blaise**

Heads of Academic Programmes

- Applied Foreign Languages: **Dr Elizabeth Zollmann**
- Archaeology and History of Art: **Dr. Rose-Marie Ferre**
- French Studies, FLE: **Dr Karine Germoni**
- Geography and Planning: **Dr Stephane Desruelles**
- History: **Dr Yann Rodier**
- Law, Economics and Management: **Prof. David Kremer**
- Philosophy & Sociology: **Dr Claude Spaak**
- Applied Sociological Research: **Dr Clio Chaveneau**
- Physics: **Dr Valerie Le Guyon**
- Mathematics, Specialisation in Data Science for Artificial Intelligence:
Dr Omar El Dakkak
- Head of economics and management section: **Dr Salem Boubakri**
- Head of Law section and Head master environmental sustainability law
and policies: **Dr Maia Hamrouni**

Administrative and Financial Affairs Division

- Deputy Vice Chancellor Administrative and Financial Affairs: **Dr Majed Al khemeiri**
- Corporate Services Division: **Ms Gweneth Ogorman**
- Communications, Marketing & Public Affairs Division: **Ms Camille Assouline**
- Finance Department: **Mr Hussain Alfardan**
- Human Resources Department: **Ms Oras Ibrahim**
- Information Technology Department: **Mr Fariborz Seifae**
- Innovation & Research Partnerships Department: **Ms Helene Daniel**
- General Services Department: **Mr Stephen Bremmer**

SUAD has established collaborations with a range of partnership to promote and develop research and scholarly activities.



Collaborative Partnerships



Sorbonne University Abu Dhabi offers 11 undergraduate programmes.

The list of Undergraduate Programmes is as follows:

1. Bachelor in Applied Foreign Languages
2. Bachelor in History of Art and Archaeology
3. Bachelor in French Literature
4. Bachelor of Geography and Planning
5. Bachelor in History
6. Bachelor in Records Management and Archival Science
7. Bachelor in Economics and Management
8. Bachelor in Law
9. Double Bachelor in Philosophy and Sociology
10. Bachelor in Physics
11. Bachelor in Mathematics: Specialization in Data Science for Artificial Intelligence

Please [click](#) here to access all programme and course details.

Undergraduate Programmes



Postgraduate Programmes

Sorbonne University Abu Dhabi offers 14 postgraduate programmes. These programmes are designed for graduates and working professionals who want to improve their careers by learning advanced theoretical and practical approaches in their respective fields of study. All postgraduate degrees are offered by Sorbonne University and University Paris Cité. As such, they are accredited in France and in the UAE, and recognized worldwide.

Postgraduate degree programmes cover 18 (3 semesters) to 24 months (4 semesters) and are taught in the evening and/or at weekends, to support those students who intend to combine their studies with work. Graduate programmes are designed to promote practical learning experience through internships, and are taught in English, with the exception of the Master in Teaching French as a Foreign Language.

The list of Postgraduate Programmes is as follows:

The list of Master Programmes is as follows:

1. Master in Applied Foreign Languages: Speciality Management and International Business
2. Master in Applied Sociological Research
3. Master in International Business Law
4. Master in International Law, International Relations and Diplomacy
5. Master in Environmental Sustainability Law and Policies
6. Master in Marketing, Management, Communication, Media
7. Master in Banking and Finance
8. Master in Health Economics
9. Master in Sustainable Environmental Engineering and Law
10. Master in Urban Planning and Development
11. Master in History of Art and Museum Studies
12. Master in Archaeology and Cultural Heritage
13. Master in Teaching French as a Foreign Language
14. Master in Records Management & Archival Studies

Please [click](#) here to access all programme and course details.



Campus Facilities

Since 2009, Sorbonne University Abu Dhabi has had the privilege of occupying a new campus on Al-Reem Island thanks to the foresight of, and courtesy of, the Abu Dhabi Government.

This is testament to the high quality of asset development in the UAE as Abu Dhabi continues to invest in world-class education resources. This campus respects the traditional architecture with a design similar to the chapel of La Sorbonne in Paris, while offering the latest facilities and technologies within a modern setting.

Library

The library at Sorbonne University Abu Dhabi is a premier resource centre housed at two levels occupying a total floor area of more than 5,000 square meters. It supports the University mission of “providing an exceptional model of learning and knowledge development” through identifying, organizing, preserving, and offering resources that support teaching, learning, and research. The SUAD library has a collection of over 110,000 print books and 50 printed periodicals. It also subscribes to a number of electronic databases, which provide full text access to more than 560,000 electronics books and 56,000 electronics periodicals.

The following information resources are available in the library:

Books and reference works covering the subject areas of Philosophy, Religion, Politics, Economics, Law, Language and Literature, Management, Art, Archaeology, Geography, History, Mathematics, and Physics. All books are arranged on the shelves according to the Dewey Decimal Classification System (DDC) by subject, and can be discovered through the library’s online catalogue <https://www.sorbonne.ae/library>

- The Crouzet Collection is a private collection of books, which belonged to the late Prof. Francois Crouzet and was donated to the library. The collection focuses on economic history, and the history of France and Great Britain

- The library also houses the donation from Mr Denis Crouzet, son of François Crouzet and his wife Madame Elisabeth Crouzet-Pavan. The donation includes works on Venice in the late Middle Ages and early Renaissance and on the Wars of Religion in France in the 16th century.
- Electronic databases with full text electronic access to thousands of journal articles, reports, newspapers, and e-books. Electronic resources may be accessed 24/7 through the Library webpage: <https://www.sorbonne.ae/library/>. On campus and off campus access is facilitated via IP address, and using SUAD user login credentials

As a student of the Sorbonne University Abu Dhabi, you are eligible to avail of the following services provided by the library:

- Loan printed books and journals (a maximum of 6 books at a time for not more than 14 days). Reference works, restricted dictionaries, and journals cannot be borrowed and should be consulted in the library. For more information, please visit our borrowing privileges guide <https://sorbonne-ae.libguides.com/c.php?g=70258>
- Attend group/individual training sessions conducted by library staff on accessing information and resources independently
- Printing, scanning, and photocopying (at the individual's expense)
- Acquire the most recent information resources, in printed and electronic formats. Electronic access is provided on-campus, as well as off-campus, through the library's website
- A clean and quiet place providing the right ambience for individual study
- Study facilities for group work, discussions, and for seminars

Remember, the library is a place to study. It is forbidden to use your mobile phone, chat with friends, or eat food while using the facility. Always carry your Student ID when availing library services and take responsibility for all library materials checked out to your account. You are expected to abide by SUAD's Library Rules and Regulations and treat fellow students and staff with dignity, courtesy, and respect.

Library Hours:

Semester hours:

Monday – Thursday: 8:00 AM – 10:00 PM
 Friday: 8:00 AM – 12:00 PM
 Saturday: CLOSED
 Sunday: 9:00 AM – 5:00 PM

Semester break:

Monday – Thursday: 8:00 AM – 5:00 PM
 Friday: 8:00 AM – 12:00 PM
 Saturday: CLOSED
 Sunday: CLOSED

The Library will be closed on official holidays

Location: Building 7

Tel: +971 (0) 2 656 9678

Email: library@sorbonne.ae

Student Housing/Residence

You have probably already discovered the student residence by now, with its fully equipped rooms and extensive facilities and services in the common areas. If not, you will find a complete description and details at <https://www.sorbonne.ae/student-and-campus-life/student-housing/>

Divided into Female and Male buildings, both located within the university campus, the residence aims to offer you a safe and well-maintained living environment most conducive to learning. On each floor, as well as on the ground floor of each building, common spaces (lounge, study rooms, kitchen etc.) are shared by residents and are open 24/7. Additionally, the residence organizes various activities through the year in order to establish and foster links between students. These activities are coordinated by Resident Assistants who work under the supervision of the Student Housing Team.

The residence is a place of life and exchange in an international context, a place where everyone takes part in student life. It aims to bring serenity and safety to each student. Therefore, it is essential to set and observe collective rules in order to make this experience a success. The Residence's rules and

regulations can be read and downloaded from the web link: <https://www.sorbonne.ae/rules-and-regulations-student-housing/>

The reception staff, security guards, and cleaning team are here to help you keep the Dorms a clean, safe, and quiet place to study, relax, and enjoy the company of other residents. Please make sure that you help in preserving this environment for everyone by adhering to the Residence's Rules and Regulations and by consulting the bulletin boards on a daily basis.

Every student should be able to fully enjoy their stay at the residence: you are responsible for establishing and protecting an environment of confidence and respect both amongst the residents and between the residents and the staff. In case of a medical emergency, you need to inform directly the medical team and the receptionist of your building. They will guide you on further actions.

The residence rent payments must be made prior to your arrival to secure your place in the residence. Enquire about the mode of payment and any other details you wish to know with our Finance Team at finance-cm@sorbonne.ae or financeHelpdesk@sorbonne.ae

Female Residence
Tel: +971 (0) 2 656 9746 / 9749
Location: Building 10 Male Residence
Tel: +971 (0) 2 656 9591
Location: Building 9

The Career Centre

Welcome to the Sorbonne University Abu Dhabi Career Centre, your gateway to career development and employability enhancement. As a crucial link between university life and professional engagement, we are committed to equipping you with essential tools and resources to flourish in your chosen careers. Our mission is to empower you to confidently navigate your career path and refine your employability skills. Engage with us and explore a wealth of career guidance and opportunities designed to prepare you to step into the professional world with assurance.

Career Exploration

- Advice and individual and personalized assistance to help students to explore career options in line with their major.

Career Readiness and Employability Skills

- Development activities and assistance to undergraduate and post-graduate students in mastering vital skills necessary for success in their job search process: CV and cover letter writing, job interview techniques; preparation and mock interview; internship opportunities.

Meeting with Employers

- Organization of networking and career information events (conferences, workshops, forums) to facilitate interaction between students and employers

Internship Preparation Assistance

- Support to facilitate student placements and access to a range of internships and employment opportunities
- Issuance of internship documentation (non-objection letter and internship approval form or internship agreement)

Career events

Throughout the year, the Career Centre conducts a diverse range of events, fairs, employability skills sessions for students to meet professionals and to benefit from different practice areas, career information and companies' recruitment processes. These include:

- Workshops run by human resource experts and professionals offering advice and coaching on effective job-search strategies and interview techniques
- Conferences on industry sectors
- Panel discussions on careers
- Meetings with CEOs
- Alumni talks

Key dates to mark on your calendar:

- Annual Career Fair (November 6, 2024)
- Astrolabe Series workshops (February 26, 2025)

Ensure you don't miss out on these important events

Internship Placement

Internships are a vital foundation for your future career. It is an opportunity to gain real experience inside a working organization, to become more familiar with the business environment and to optimize your access to the workplace. The Career Centre is available to assist students in planning and organising their internship with the main objectives being to:

- Develop and maintain a selection of internships in a variety of fields
- Provide internship preparation guidelines and recommendations in locating internships and application processes as well as for the internship documentation issuing (non- objection letter and internship agreement)

Explore the online Career Centre powered by “JobTeaser”

Student can register to SUAD.Jobteaser.com exclusively available to SUAD students and graduates through their university email (@sorbonne.ae)

Here you can:

- Create your personal profile
- Look for job opportunities, internships and on-campus part-time jobs
- Schedule a consultation with a career advisor (select both the timing and the topic)
 - Review a CV or a cover letter
 - Prepare your internship search
 - Explore career options
 - Prepare for a job interview
 - Check and complete the necessary internship documentation
 - Prepare for a postgraduate application
- Access to valuable resources (Ex: “My Career Tools” & “Advice” sections for useful career information and tips)
- Stay informed and receive invitations to events and workshops organized on campus
- Download career guides and leaflets developed by The Career Centre

Alumni & Corporate Relations

The Alumni Affairs Office at The Career Centre is dedicated to fostering lifelong relationships with our esteemed graduates. As a testament to the excellence of their education, alumni remain ambassadors for SUAD after their graduation.

Our offerings:

As part of our commitment to the well-being and success of graduates, we offer comprehensive programmes and services:

- A dedicated representative and office to assist with any queries and guide students through the various alumni offers.
- Graduate events and clubs to engage alumni with the university, students and their fellow alumni through an appealing and varied programme of activities (e.g. seminars, networking events, volunteering, reunions...)
- Targeted Alumni programmes (career mentoring programme, fresh graduate programme)
- Benefits programme and Alumni card to create new ways for SUAD alumni to stay connected and to feel rewarded for their engagement (e.g. access to facilities, discount codes, etc.)
- Alumni Council of Trustees elections to encourage former students to actively participate in SUAD operations, programmes and events
- Employment services for graduates as well as career counselling and advising sessions to accompany them during their career journey
- Online platforms: permanent access to JobTeaser and dedicated Alumni website and SUAD Alumni LinkedIn group.
- Funding opportunities (donation, sponsorship) to give back to the University and support SUAD initiatives
- Annual destination surveys and feedback possibilities to ensure the excellence of Alumni services at SUAD.
- Alumni employer services to support student and graduate recruitment needs of our alumni partners

Contact us:

Students are welcome to reach a career advisor for assistance and/or to make appointment via the online JobTteaser, or through email and by telephone.

The Career Centre is operating both remotely and on-campus.

For in-person meeting appointment:

■ Monday to Thursday from 8am to 4pm

■ Friday from 8am to 12pm

Kindly check the options and staff availability on JobTteaser (For in-person meeting appointment booking)

The Career Centre

Tel: +971 (0) 2 656 9104

Campus location: near the cafeteria, ground floor

Email: careercentre@sorbonne.ae

The Sport Centre

The University aims to engage students and staff in an excellent sporting experience and enjoy recreational activities in their leisure time. The University has a well-equipped gym for general exercises and weight training. Over twenty different sports trainings are offered on and off- campus under the supervision of expert trainers. The sports building at the University is open from 7:30 am to 10:30 pm every day. Please contact the Sports Centre to register for any physical training programmes or sports activities.

Our university teams "SUAD Foxes" compete throughout the school year with many other universities in the UAE in a friendly league. We offer a range of competitive, recreational, and academic sports programmes. Joining a team to participate in the league matches and/or in other exciting competitions is done through a simple registration process. It is also possible for students to volunteer in organizing events and tournaments.

If you are identified as a high-level athlete (from any national team listed) we could assist you during all your studies to combine your academic calendar and all national team requirements. Do not hesitate to contact us.

The campus offers many possibilities to practice sport in a fully equipped and modern sports environment.

The on-campus Sports Building has a large multi-sports hall, where Basketball, Volleyball, Badminton and Futsal practice sessions take place. Matches and competitions are held in the main Sports Hall as well, which can also accommodate up to 200 seated spectators

■ Adjacent to the main sports hall is a fully equipped gym where students can practice weightlifting and cardio training. The gym is equipped with fitness machines, rowers, treadmills, air-bikes, a free-weights area, and a Stretching/Abs workout mat. Also, the gym has three separate rock-climbing walls allowing the practice of lead-climbing and bouldering. This is the third most important indoor climbing facility and the biggest climbing academy in the country

■ A dance room and a martial arts room, both fully equipped to modern standards, allow the practice of belly dance, yoga, cardio/step training and spinning class. The martial arts room is perfectly suited for Thai-Boxing, Judo training, as well as Body Circuit training classes

■ The roof courts offer excellent conditions during evening hours for the practice of outdoor tennis, football, volleyball, and basketball, as they are all floodlit and well equipped for these activities

■ The Sports building has several changing rooms with lockers, as well as toilets and individual showers.

Activities offered on-campus include Badminton, Basketball, Body Circuit Training, Dance, Fitness, Football (Ladies or Men), Martial Arts, Outdoor Activities, Bellydance Yoga, Zumba, Stand up Paddleboard, Swimming, Table Tennis, Tennis and Volleyball/Beach Volleyball a new Fitness zone for outdoor activities is open since September 2023. Discovery Activities include Ski & Snowboard, Bowling, Karting, Paintball, Wakeboard, and Shooting.

The Sports Centre is open all year round from 7:30 am to 10:30 pm, 7 days a week. Direct access to the Sports building through a secured door and an elevator from the underground parking lot is available to students arriving on campus by car. Learn more about Sports activities by contacting the department directly.

Sports Centre

Tel +971 (0) 2 656 9172

Location: Office #2.031 Email: sports@sorbonne.ae

General Facilities

Car Parking

Students can access the underground car parking spaces with a valid Student ID. Students should not violate parking regulations, including but not limited to reckless driving, misuse of university- provided parking permits or parking in unauthorized spaces (e.g. areas designated for students with special needs). Fines will be levied for non-compliance. The University provides bus service for activities planned by academic departments and for sports activities/ events.

Food Services

The cafeteria at Sorbonne University Abu Dhabi offers a wide variety of healthy international cuisine that is affordably priced. The cafeteria services a broad selection of food options for breakfast, lunch, and dinner, including mid-day snacks, refreshments, coffees, teas, and confectionary. Students can also enjoy a wide range of beverages, sandwiches and desserts from La Baguette, Le Pont Café, and First Clique.

Vending machines are located around the University as well as in the male and female residences.

Cafeteria Hours:

Monday to Thursdays: 7:30 AM- 7:30 PM
Fridays: 7:30 AM-12:30 PM
Weekends: 10:00 AM-2:00 PM

Cafeteria Location: Building 3, Ground Floor

Health Services

The University has a medical centre onsite that provides primary medical services and emergency healthcare by professional medical staff. Appointments or walk-in visits are free to Sorbonne University Abu Dhabi students and all visits are kept strictly confidential.

Services provided include, but are not limited to, physical examination, First Aid Treatment and referrals. Students should inform the medical staff of any existing medical ailments or ongoing treatment. Nurses are available 24/7

Monday , Tuesday , Wednesday & Friday : From 08:00 AM to 04:30 PM
Thursday : From 08:00 AM to 02:00 PM

Health Services Location: Building 3, inside the cafeteria
Tel: +971 (0) 2 656 9621

Counselling Services (Health and Wellness)

In addition to general medical assistance and healthcare, the Counselling Centre offers consultation services for students to handle non-academic lifestyle and mental health issues such as stress, sleep, or eating disorders, loneliness, depression, etc. The service is provided by professionals specialized in student's needs. It aims to help students adjust to new circumstances of university life and relate to the environment in a more productive manner. All counselling information remains private and confidential.

The service is available from Monday to Thursday. Students may submit a request to the Student Success and Wellbeing Team for a consultation appointment via email, Microsoft Teams, walk-ins, and phone calls.

Location: Building 7, the Library, Room 7.001
Email: success.wellbeing@sorbonne.ae
Telephone: +971 (0) 2 65 69 300/ (0) 265 69 359

Computer Labs

Computers and language labs are located in buildings 4 and 5 of the campus. Computers can be accessed freely from 9:00am to 8:30pm under the guidance of a professor the computers are equipped with internet access for those students wishing to work on research or projects using internet resources, to develop their knowledge of information technology, to communicate via new technologies, or otherwise.

Music and Art

The University has a Music and Art practice room designed to foster creativity, talent, and collaboration. A grand piano in the Atrium is open to talented students to play at any time of the day.

Prayer Rooms

Prayer rooms are available for both male and female students and staff members. The male prayer room is located in Building 4, Room 118 (4.118) and the female prayer room is located in Building 5, Room 121 (5.121).

Banking Services

ATM/cash machine services are available 24/7. The ATM machine of the First Abu Dhabi Bank (FAB) is located at the main gate.



Campus Services

Peer Mentoring, Peer Tutoring and Counselling Services

Peer Mentoring

In order to support students, Sorbonne University Abu Dhabi offers the Peer Mentor programme. The programme is committed to providing an engaging and supporting community learning experience that supports new students in their academic, social, and cultural transition to Sorbonne University Abu Dhabi. Throughout the year, our mentors provide ongoing support to a select group of mentees with a focus on easing their transition to the university, bridging cultural gaps when necessary, directing them to on-campus resources, and helping them succeed. Most importantly, Peer Mentors can become a friend that new students can speak with regarding issues relating to their day-to-day experience at Sorbonne University Abu Dhabi. Peer Mentors meet with their mentees on a bi-weekly schedule to review a variety of selected topics on an individual basis or within groups.

Peer Tutoring

Students who find some aspects of their courses challenging are assigned a Peer Tutor. Typically, a Peer Tutor is a senior student who provides guidance and support to another student to improve academic achievement.

The Success and Wellbeing section assigns all Peer Tutors with their Tutees. Peer Tutors meet their tutees at a mutually agreed schedule upon assigning done by the S&W team. The Success and Wellbeing Office approves tutoring hours.

Student Affairs Department - Success and Wellbeing Section
Tel: +971 (0) 2 656 9300 / 9359
Location: Building 2, ground floor, Office # 2.068/2.072
Email: success.wellbeing@sorbonne.ae

Counselling Services (Health and Wellness)

In addition to general medical assistance and healthcare, the Counselling Centre offers consultation services for students to handle non-academic lifestyle and mental health issues such as stress, sleep, or eating disorders, loneliness, depression, etc. The service is provided by professionals specialized in student's needs. It aims to help students adjust to new circumstances of university life and relate to the environment in a more productive manner. All counselling information remains private and confidential.

The service is available from Monday to Thursday. Students may submit a request to the Student Success and Wellbeing Team for a consultation appointment via email, Microsoft Teams, walk-ins, and phone calls.

Location:

Building 2, ground floor, Offices #2.068 and 2072

Email: success.wellbeing@sorbonne.ae

Telephone: +971 (0) 2 65 69 300/ (0) 265 69 359/9415

Counselling room:

Building 7, the Library, Room 7.001

Student Events and Culture

The privilege of being in the UAE gives students the opportunity to discover different cultures to participate in many events & activities. Students from different disciplines can attend and experience conferences, forums and talks in and out of campus. The University collaborates with different cultural entities such as Louvre Abu Dhabi Museum, Guggenheim Abu Dhabi Museum, Cultural Foundation, Qasr Al Hosn, Youth Hub and many more. In order to broaden the range of student activities and to encourage an exchange of ideas, a wide variety of artistic events are arranged, blending contemporary elements with tradition and fostering cultural and linguistic diversity

These include:

- **Music:** Piano, Guitar, Violin, Al Oud, Al Qanoun, Choir
- **Arts:** painting, calligraphy, theatre, cinema, and poetry evenings where poets from the community as well as students from other universities are regularly invited to join
- **Workshops:** running a set of workshops during the academic year to allow students explore new skill or develop their own to have successful and balanced life.

Additionally, different clubs and workshops are organized under the guidance of qualified professionals from different nationalities to enhance student experience through culture. It educates students on how to build bridges with the world around them through multicultural dialogue. A soft skills programme is also implemented to encourage students develop their personal talents.

- Workshops focused to support students mentally and socially. This includes individual and/or group support and wellbeing workshops for students
- Cultural Events that help students expand their understanding and knowledge of the cultural, historical, and sociological backgrounds of the UAE and of other regions around the world
- Safari, cultural trips, and guided tours organized with the collaboration of Emirati students
- Panel discussions, debating clubs, events, organized to enhance the Sorbonne University Abu Dhabi community
- Opportunity to attend international conferences and forums organized in the UAE to introduce students to the world of active research and strengthen academic skills
- Concerts from classical and modern performances to opera, performed in the 700- seat University Auditorium
- Social events and activities to promote the value of social work by offering students opportunities to volunteer in a variety of services such as humanitarian work, awareness campaigns, blood donations campaign, charity events, and hospital visits
- Several volunteering opportunities on campus and off-campus

Cultural Events

Promote cross-cultural understanding and unity among the university community through organizing art exhibitions, musical performances, theater productions, film screenings and international cultural events and festivals where students from different countries showcase their traditions, food, music, and dance.

Local Trips

The Community and Students Events Section facilitates a variety of cultural and historical UAE awareness experiences. Many trips are planned in the UAE

and the region such as Abu Dhabi and Al Ain, Khorfakan, Dubai, Muscat, and Musandam. Usually, dedicated faculty members accompany students on these tours which are guided by local experts.

International Trips

SUAD Students can experience cultural trips which are organized to other countries depending on their interest.
Student Affairs Department (Student Events and Culture Section)

Tel: +971 (0) 2 656 9353/9350/9747

Location: Building 2, (ground floor) Email: csevents@sorbonne.ae

The Student Council

You can make things happen on Campus, by joining the Student Council. The purpose of the Student Council is to provide a common platform to promote interaction between students and the university body. Its mission is to represent the student body and give them a voice in university governance. The Student Council aims to provide students with unique opportunities to develop life and leadership skills. The Council consists of different student officers from all aspects of student life like sports and recreation, cultural and artistic activities, public relation & media, environment and social concerns, and science and technology.

The Students Events & Culture Section provides the resources and support for events organized by the Student Council. If you are interested to be a member in the Council and you feel that your skills, enthusiasm, openness, and dedication to others can make the difference, please contact the department directly to know more on the Student Council activities.

Student Affairs Department (Student Events and Culture)

Tel: +971 (0) 2 656 9350/9353

Location: Building 2, ground floor Email: csevents@sorbonne.ae

Student Clubs

Student clubs are very important to Sorbonne university Abu Dhabi and are an integral part of every university student's learning process, allowing students to develop their own interests and hobbies in addition to their professional courses. Whether the club is about science, art, culture, history or society, our students will always find a place that suits their interests.

Sorbonne University Abu Dhabi supports and encourages students to participate in various clubs, our clubs include Mindfulness, Haneul Korean Club, Sorbonne Humanitarian Initiative (Red Crescent Club), Sorbonne Model United Nations Club, Arabic Literature Club, Social Events club, Environmental health club, Magazine Club (Journalism), Tolerance Club, Club L'artisan (Visual Arts Club), Calligraphy Club and poetry club. Through the clubs provided by SUAD, we hope that students can discover their strengths and use them to make college life more interesting. The clubs that we provide are closely related to the various courses of the University. Through these clubs, we can provide more services for our students and lay a good foundation for future employment.

If a group of students would like to establish a new club or associate, they should follow the University's process by completing the new student organization recognition form which is available at the student events and culture section.

When filling out the form, please note the followings:

- Your club's primary email contact
- Advisor contact information. It is recommended that each student's club must select an advisor to work with your group. Advisors should be full-time permanent SUAD faculty members
- Contact information for the four key officers (please note that these four officers are the only ones coordinating with the community and student activities team on behalf of the head of the club)
- Proposed plans and activities for the current school year

Please contact the Student Events & Culture Section (csevents@sorbonne.ae) if you have questions or need assistance to complete this form.



Statement of Student's Rights and Responsibilities

Your Rights and Responsibilities

SUAD fosters a learning environment that is positive and supportive of your academic pursuits. Students and faculty are expected to function with trust and mutual respect that welcomes inclusion and diversity, varied perspectives, and a myriad of world views in the campus environment. In keeping with the philosophy and goals of the university, we greatly value the importance of personal and intellectual integrity, freedom of speech, and appreciate diversity with regard to gender, race, religion, and ethnicity.

SUAD students have the right to pursue their education in an environment that encourages learning and embraces innovation, in a free and fair manner, as long as they remain a member of the student community and continue to adhere to the University's academic and behavioural standards. All SUAD students have the right to:

- Be treated with dignity and courtesy at all times
- A respectful environment free of verbal or physical harassment
- Obtain course information- syllabus, course objectives, requirements and criteria of the grading process, and a course schedule for the semester (with reasonable notice) to make an informed course selection
- Know the requirements and criteria of the grading process and seek advice on how to perform better

- Consult academic and administrative staff on matters relating to their programme of study or on general policies and procedures through emails, or in person with pre-scheduled appointments or during posted office hours
- Expect timely and courteous responses (normally, within 1-7 business days) from academic and administrative staff on email enquiries related to the programme of study or general policies and procedures
- Have reasonable access to the University facilities and equipment in order to complete course assignments and/or objectives
- Be acknowledged in all faculty work/research/publications to which they have contributed
- Participate in an objective and transparent end of course/semester evaluation process with the understanding that this feedback will be used to further enhance and develop their academic experience
- Receive reasonable accommodation in cases of reported physical/mental disabilities, provided such accommodation do not result in undue burden or fundamentally alter the nature of a programme, benefit or services provided by SUAD
- Be updated on major changes/issues related to grading systems, diplomas, accreditation, academic department/staff changes, ministry decisions, etc. all of which may impact their learning at SUAD
- Report a suspected violation of the code of conduct policy
- A fair and due process in the resolution of academic and non-academic grievances
- Participate in various activities beyond the classroom, which support their intellectual and personal development

Along with these rights, students assume shared responsibilities as members of the SUAD community. They are expected to obey the rules and regulations of university, and abide by the Student Code of Conduct: <https://www.sorbonne.ae/wp-content/uploads/2024/08/Student-code-of-conduct-24-25-EN.pdf>

Students assume full responsibility for all consequences of their actions that lead to a disruption or undue interference of the educational process or destruction of university property.

Ignorance of a policy, rule, or regulation shall not be considered an acceptable defence in the event of violations or judicial proceedings. SUAD students are expected to:

- Treat others (fellow students, faculty, and staff) with dignity and respect
- Be familiar with the "Student Code of Conduct" and the local and federal laws of the UAE
- Demonstrate a clear commitment to learning
- Behave appropriately in class and conduct themselves with courtesy in their dealings with faculty and fellow students
- Read, review, and understand all information related to their course, grading pattern, any information posted on Blackboard, and examination dates
- Maintain current personal contact information (address, email, telephone numbers) with the University
- Maintain and be responsible for any official communications directed to SUAD e-mail accounts
- Understand and respect all assignment deadlines, and not engage in activities (such as cheating, fabrication, plagiarism etc.) that can damage the reputation of the University
- Inform the university of any mental/physical disability for which reasonable accommodations are sought. Such requests should be accompanied by a medical assessment report from a health professional indicating the support needed by the claimant in terms of auxiliary aids and services
- Read and understand university policies, rules, and regulations and abide by them at all times

Student Complaints Process

The student complaints process is explained in the student's code of conduct: <https://www.sorbonne.ae/wp-content/uploads/2024/08/Student-code-of-conduct-24-25-EN.pdf>

Attendance and Working Students

All diplomas offered by Sorbonne University Abu Dhabi are based on you being physically present as the core teaching method is grounded in face-to-face teaching, which includes an important part of knowledge delivery and assessments done during the course (either a 2-week period in the case of a Visiting Professor's class or the whole semester). Most of the courses are, indeed, evaluated by a mix of assessments during the course itself - a system known as "Contrôle Continu" (CC) — such as exposés (oral presentations) or tests, and a final exam which takes place at the end of the semester. In class, students acquire knowledge, increase methodology skills, ask questions, learn from the others, etc. Therefore, attendance is mandatory to succeed.

Attendance is compulsory to all types of classes, including lectures, tutorials, labs, conferences, and class related activities. Students who do not comply with internal regulations on attendance will be required to meet with the Head of Department, alone and/or with family, and may be subject to disciplinary sanctions. In undergraduate programmes if a student's recorded attendance is less than 80% of the sessions of one course, the student may not be allowed to sit for the final exams of that course. If the student's average recorded attendance is less than 80% of the classes offered in the programme, the student can be dismissed from the programme.

Regarding the Foundation Year in Intensive French (FLE), attendance is calculated per semester. In case a student's rate of absences reaches 40% per semester in more than 3 courses (each of them), he/she will be summoned to a meeting with the Head of department (or his/her representative) and may be dismissed from the university.

Attendance is also calculated for FLE for the whole programme. Once a student reaches 20% of overall absence, he/she will be summoned to a meeting with the Head of department (or his/her representative) and may face the consequences below, regardless of the reasons for his/her absences:

- Students who are supposed to sit the DU exam in June may be required to take the catchup exams in August instead.
- Students who are supposed to sit the mi-DU exam in June (and fail to obtain the minimum grade needed to join an intermediate group the following year) may be placed again in a beginners' group in September.

Exception of attendance is permitted in some cases. Students who are unable to attend classes due to critical illness, injury, or other compelling medical reasons must contact their Head of Department directly to alert them to the situation. In such cases, all absences must be justified by producing a Medical Certificate issued by a Health Authority.

Undergraduate students who are unable to attend classes due to current employment, should obtain an approval for absence. The student meets with the Head of Department to determine the best plan of his/her academic path. The case is brought to the Deputy Vice Chancellor for Academic Affairs for approval. Work certificates should specify working days and hours and be renewed every 3 months; a general letter stating employment for the whole semester will not be accepted. It is the responsibility of the student to ensure faculty and admin staff are informed of the student's work commitments and mutually agree on the terms. There will be no reduction in tuition fees granted on the basis of the student's inability to attend classes and should be compensated by additional work determined for each course. Due to their professional activities, attendance of postgraduate students may follow specific rules, in agreement with the Head of Department of the programme.

The value of your degree relies on the seriousness in which assessments and exams are conducted. Sorbonne University Abu Dhabi is determined to fight any kind of fraud and cheating. Cheating or plagiarism in exams or any kind of assessment may lead to serious consequences and should be avoided.

It is your responsibility to bring only authorized material for your exam, to read exams rules and regulations, as well as the student code of conduct, notably the section related to "Academic misconduct" and to strictly abide by these rules for every kind of assessment (exam, essay, oral examination etc.)
<https://www.sorbonne.ae/wp-content/uploads/2024/08/Student-code-of-conduct-24-25-EN.pdf>





Academic Integrity

Academic Misconduct

■ SUAD is committed to achieving academic excellence while maintaining the highest levels of academic integrity, honesty, and truth. SUAD has attached the utmost importance to academic integrity for the functioning of the University and its stakeholders. It is the responsibility of all academic staff and students of SUAD to promote practices that uphold academic integrity and to discourage the use of any unethical means in research and scholarly activities. It also encourages all stakeholder to report any known violations.

■ Note: This policy on academic integrity should be read in conjunction with the relevant policies on academic integrity across educational programmes, registrar, and student affairs section

Responsibilities of faculty and students

■ All faculty and students of SUAD are expected to carry out their academic responsibilities with honesty and integrity and encourage their peers to do the same.

■ All faculty should take additional responsibility to promote and ensure adherence to academic integrity amongst students. This includes:

- Educating students about the importance of maintaining academic integrity and the consequences of non-adherence to the same.
- Advising students on the appropriate course of action/ ethical practices to abide by during examinations and in classes.
- Reporting any act of academic misconduct to the relevant authorities as soon as any misconduct is reported.

■ All academic processes, and practices shall be developed in accordance with this expectation and shall support the stakeholders in adhering to the core values of SUAD.

Forms of academic misconduct

■ Any action or behaviour that is against SUAD's core values and disrespects the principles of truth and honesty will be construed as academic misconduct. This includes but is not limited to:

- ◆ **Plagiarism** – Using someone else's content and ideas where original work from the student is expected. This includes but not limited to:
 - The presentation of another person's words, ideas or data as the student's own work especially in exams, essays and/or thesis, without complete, accurate and specific references to the original work.
 - Modification, translation or even paraphrasing someone else's words without acknowledging the source will be considered plagiarism. Plagiarism covers unpublished as well as published sources.
 - Submitting as own, any academic exercises prepared totally or in part by someone else.
 - Letting another student present your work as his/her own is considered as collusion in the case of plagiarism.
- ◆ **Cheating** – Using unauthorised means including materials and resources to complete an academic activity. This includes but not limited to:
 - Attempt and/or intention of cheating by preparing materials and/or entering a building or office for the purpose of cheating.
 - The possession or the use of course notes, materials, resources or devices (e.g., programmable calculator, dictionaries, cell phone or any other electronic device, smart watches and hidden earpieces) when such is unauthorised or prohibited.
 - Disturbance of exams due to the possession of unauthorised material and/or device not related to the exam's matter is an academic misconduct.
 - Having or using concealed notes.
 - Copying from another student at an examination or communicating with peers during the exam.
 - Permitting another student to copy from own answer sheet or PC during an online examination.
 - Taking a test for someone else or trying to have someone else take one's own exam.
 - Turning off the camera during an online exam is considered as an attempt to escape the proctoring process.
 - Submitting a final exam without attending the online session for identity verification and proctoring during an online exam.
 - Acquiring, distributing, selling or otherwise making available exam/test papers before an examination is a violation of the Student Code of Conduct as well as a criminal offence.

◆ **Falsification/ Fabrication** – Providing false information or hiding actual information/ data in order to gain benefits or advantage such as grades and scholarships. This includes but not limited to:

- Replacing actual results of an experiment with false data or hiding incorrect findings to gain grades towards course completion.
 - Altering grades/ scores obtained on an examination and appealing to the faculty as miscalculation of score.
 - Submitting false academic and other records at the time of admission.
 - Unauthorised use of someone else's credentials to complete an academic activity.
 - Engaging in any behaviour with the intent to obtain an unfair advantage (exam accommodation, extra time...etc.).
 - Counterfeiting data, information, or procedures with inadequate foundation in fact.
 - The submission of a falsified excuse / justification for an absence from a course.
-
- ◆ **Sabotage** –
 - Intentionally destroying/ spoiling peers' data or academic work such as report, and presentations.
 - Falsely accusing someone of committing academic misconduct to spoil their reputation and academic results.
 - Using other student's assets such as laptop to perform any unethical activity.
 - Damaging academic resources of the University such as laboratory apparatus, library books, etc.

- ◆ **Academic dishonesty** –
 - Attending an exam while being excluded.
 - Submitting one's own work previously submitted and graded on multiple occasions to different faculty.
 - Indulging in unethical acts such as giving away/ procuring academic projects, already graded assignments over a monetary transaction.
 - Not reporting an act of misconduct by any other student in exchange of favours, or otherwise.
 - Intentionally assisting someone in committing any of the above forms of misconduct or other untruthful or dishonest acts.

- ◆ **Communication** – Communicating with any person other than an invigilator during an exam. Communication includes but not limited to:
 - Verbal or written communication between students during an examination.
 - Exchange of papers/ documents and/ or material during an examination.
 - Attending a phone call during an online examination.
 - Verbal or written communication between the student and any person other than the invigilator, Exam Officer or DTI technician during an online examination.
 - Not being alone in the room during an online examination.
- ◆ **Other forms of violation** – There may be other acts or behaviour that will be construed as unethical and as a violation of academic integrity. This includes bribing someone to do one's work, and forging signature/ approval on academic documents such as evaluation reports, among others.
- It is important for academic stakeholders to be aware of what constitutes academic misconduct, and every department may adopt a communication session to educate academic staff and students about the different forms of misconduct
- For detailed information on exam violations and sanctions, please refer to the exam policy in Registrar section.

Levels of violation

- The different forms of academic misconduct may have consequences that impact the institution and its outcomes at different levels. To deal with any form of academic misconduct in a fair and transparent manner, it is critical for SUAD to determine the level of violation and impose penalty in accordance with the same.
- The actual level of violation will be determined by the Disciplinary Committee once any case is reported taking into consideration the implications/ impact and (or) intent of the violation and recurrence of violation, if any.

Resolution of academic integrity violations

- To support and protect stakeholders in the process of reporting, a facilitating system will be created by SUAD where the identity of the person reporting is kept confidential.
- To ensure that any misconduct is dealt with in a fair and consistent manner, all violations that are reported will follow a standard procedure involving multiple stakeholders within the SUAD system.

- Any student who wishes to report an act of misconduct should report the same in confidence to the course faculty member with accurate information explaining the act.
- It is the responsibility of the Head of Department to establish the appropriateness of the misconduct report by having a discussion with both the stakeholder who has reported misconduct and the student who has been alleged to have violated the policy separately in confidence.
- The faculty can close the report after discussion if he/ she feels that no act of misconduct has been committed. If otherwise, the faculty should report the violation to the Disciplinary committee as soon as the discussion is done along with case facts.
- The disciplinary committee, that consists of HoD of the relevant department, HoD – Registrar and DVC-Academic Affairs, has the responsibility to conduct due-diligence and ascertain the accuracy of case facts by interacting with both the parties (faculty and alleged student).
- To ensure transparency and adoption of standard procedures, the disciplinary committee should document all the steps followed and the final decision taken.
- Any initial false report with the intention of maligning the other person will be considered as violation on part of the stakeholder reporting the misconduct and will be dealt with in the same manner as stated above.

Penalty/ Sanctions

- If a violation has been identified and confirmed, one of the penalties stated below can be imposed based on the level, severity and recurrence of violation:
- ◆ **Warning letter** – a written warning letter that will be included in the student's file.
- ◆ **Cancellation of a specific exam:** – cancellation of the exam where the incident happened. The student will be noted as "Défaillant (Absent/ failed)" and have to retake this exam in the catch-up session if any
- ◆ **Cancellation of the exam session:** – cancellation of all exams of the same session, the student will be noted as "Défaillant (Absent/ failed)" and have to retake the exams in the catch-up session if any.
- ◆ **Suspension for part of the course** – Major violations that have a significant impact on any student's, academics or the institution's reputation or any outcomes of SUAD may result in temporary dismissal/ suspension for part of the course.

- ◆ **Dismissal from SUAD** – Severe violations and multiple instances of minor violations may result in permanent expulsion from the University.

■ **List of violations and possible sanctions**

| Form of misconduct | Incident | Recurrence | Sanction |
|--------------------|---|------------------------|---|
| Cheating | Unintentional breach in the rules (having unauthorized material not related to the exam) | 1 st breach | Warning Letter |
| | | 2 nd breach | Warning letter + cancellation of the exam |
| | Intention to cheat may be suspected, whether the student admit it or not, whether the student had or not the opportunity to use the unauthorized material (mobile phone or headsets, notes, material prepared, books, communication with others, copying or allowing another student to copy etc. , | 1 st breach | Warning letter + cancellation of the exam |
| | | 2 nd breach | Warning letter + cancellation of the exam session |
| | | 3 rd breach | Warning letter + Dismissal |
| | Taking a test for someone else | 1 st breach | Warning letter + Dismissal |
| | Acquiring an exam paper before the examination, distributing, selling | 1 st breach | Dismissal with a possibility to inform the police |
| Falsification | Altering a grade | 1 st breach | Warning letter + Dismissal |
| | The submission of a falsified excuse / justification for an absence from a course. | 1 st breach | Warning letter |
| | | 2 nd breach | Warning letter + Exclusion from course examination |
| | | 3 rd breach | Warning letter + Dismissal |
| | Replacing actual results of an experiment with false data or hiding incorrect findings | 1 st breach | Warning letter + cancellation of the course/ programme evaluation |
| | | 2 nd breach | Warning letter + Dismissal |
| | Submitting false academic and other records at the time of admission | 1 st breach | Warning letter + Dismissal |

| Form of misconduct | Incident | Recurrence | Sanction |
|--------------------|---|------------------------|---|
| | Unauthorised use of someone else's credentials to complete an academic activity | 1 st breach | Warning letter + Suspension |
| | | 2 nd breach | Warning letter + Dismissal |
| Plagiarism | Submitting as own, any academic exercises, ideas or data prepared totally or in part by someone else or letting another student present your work | 1 st breach | Warning Letter + Cancellation of grades for the academic activity |
| | | 2 nd breach | Warning letter + Dismissal |
| | Modification, translation or even paraphrasing someone else's words without acknowledging the source | 1 st breach | Warning Letter+ Cancellation of grades for the academic activity |
| | | 2 nd breach | Warning letter + Dismissal |
| Sabotage | Intentionally destroying/ spoiling peers' data or academic work such as report, and presentations | 1 st breach | Warning letter +Suspension |
| | | 2 nd breach | Warning letter + Dismissal |
| | Falsely accusing someone of committing academic misconduct | 1 st breach | Warning letter |
| | | 2 nd breach | Warning letter + Suspension |
| | | 3 rd breach | Warning letter + Dismissal |
| | Using other student's assets such as laptop to perform any unethical activity | 1 st breach | Warning letter + Suspension |
| | | 2 nd breach | Warning letter + Dismissal |
| | Damaging academic resources of the University | 1 st breach | Warning letter + Suspension |
| | | 2 nd breach | Warning letter + Dismissal |

| Form of misconduct | Incident | Recurrence | Sanction |
|---------------------|--|------------------------|---|
| Academic dishonesty | Attending a test when not on the list/ excluded | 1 st breach | Warning letter + Suspension |
| | | 2 nd breach | Warning letter + Dismissal |
| | Submitting one's own work previously graded work to different faculty | 1 st breach | Warning Letter + Cancellation of grades for the academic activity |
| | | 2 nd breach | Warning letter + Suspension |
| | | 3 rd breach | Warning letter + Dismissal |
| | Giving away/ procuring academic projects, already graded assignments over a monetary transaction | 1 st breach | Warning letter + Dismissal |
| | Not reporting an act of misconduct by any other student in exchange of favours | 1 st breach | Warning letter + Suspension |
| | | 2 nd breach | Warning letter + Dismissal |

*** This list is not exhaustive, and any other forms of violation will have sanctions that will be decided by the disciplinary committee**

Academic Integrity Appeals

- Every stakeholder at SUAD is allowed to contest the sanctions imposed by the disciplinary committee if the decision is perceived to be unjust or unfair.
- The same can be appealed to the VC and the case file and supporting documents will be shared by the disciplinary committee.
- The appeal must be submitted through Registrar Helpdesk and should contain a copy of the Disciplinary Committee's decision as well as a clear justification for the request of an appeal. For details on forms to be submitted, please refer to the exam policy in Registrar policy manual.
- On analysing the case facts and hearing to both parties, a final report will be submitted to the Vice Chancellor along with the original report and final action will be taken.
- The decision against the appeal will be considered final and will be documented and reported to relevant authorities within the University and external stakeholders, if required.

Academic Disciplinary Actions

You should adhere to university policies on behaviour, attendance in classes, and exam regulations. Students who fail to respect these regulations will be subject to a decision taken by a Disciplinary Committee. The applicable disciplinary sanctions may be, in addition to the cancellation of the grade of the concerned assessment, verbal and written warnings, cancellation of the grades of a whole semester, temporary exclusion from the university, dismissal, or any other decision taken by the Disciplinary Committee based on the severity of the violation.

Access to Student Records

The Admission Section is committed to maintaining the accuracy, integrity, and privacy of students' academic records, ensuring compliance with SUAD policies, and facilitating administrative processes for students, faculty, and staff. A student's education record may be files, materials, or documents that contain academic, disciplinary, and administrative information directly related to the student and maintained by the University.

The following documents are stored as an electronic record:

- Application form
- Personal Details: Name, address(es), telephone number(s), e-mail address, photographs, birth date and place, programme enrolled, credential awarded, copy of Emirates ID
- Certificates / transcripts of all qualifying examinations
- Admission letter, visa, and passport copies
- Enrollment and registration details of the programme
- Transcripts and degree progress
- Medical Information

The record keeping system at SUAD ensures that student records are created, managed, archived, and maintained for the lifetime of the student. The system assures confidentiality, access to authorized users, and secured record keeping. The Admission Section in coordination with the Digital Transformation and Innovation (DTI) Department, employs the Student Information System "BANNER" in maintaining students' records, supported by the sales force student recruitment process. Students and faculty have individualized secured account on the Banner to access their relevant records, courses, class schedules, transcripts, etc. SUAD students have the right to access their grades on-line.

SUAD's DTI Department is primarily responsible for performing data backup, providing system support, and ensuring that best practices are followed. Students' electronic records are stored in databases on a physical server housed in the Data Centre. Database incremental backup is scheduled daily, using storage devices and tapes. The backup tapes are stored in a fire-proof box in the Data Centre. Recovery is tested by authorized DTI staff every month. In addition to the database backup, the servers are also backed up on a daily (full backup) basis. The backups will be stored to a primary location installed in the Data Centre and are retained for a period of one year. Access to the onsite backup location and storage is restricted to authorized IT personnel only.

Access to students' education records is permitted to authorized personnel of SUAD for academic purposes such as recording grades, attendance, advising, or review of academic progress. Academic information of students such as grades and attendance, may be communicated to their parents (i.e., mother and/or father, or a legal representative/guardian as defined by UAE Law). However, transcripts are handed to students only. These documents may be shared with a third party only on receipt of a written request from the student. The University may also disclose academic/personal information to UAE Government Authorities and/or to Embassies, when requested.

Use of University Facilities

Institutional facilities have a profound impact on teaching and learning. The Procurement and General Services Department of Sorbonne University Abu Dhabi enforces rules and regulations pertaining to maintenance of physical facilities. The Department is adequately staffed to respond to emergency situations, monitor personnel on campus, and provide other services related to the campus community. It maintains close working relationship with local law enforcement authorities in the UAE and other emergency service agencies on all matters related to the safety and security of the campus.

The University recognizes its responsibilities in shaping the values of future generations and aims to ensure sustainability through protection of human health and safety as well as preservation of its surroundings. Students are expected to follow the Health and Safety regulations whilst using the facilities (including laboratories) on campus. Students must, at all times, be aware of their surroundings, potential risks to personal safety, and report suspicious actions to campus security guards.

Any activity that leads to damage of university property and threatens the security of personnel is treated as a case of misconduct and can attract disciplinary action. Students are required to:

- be alert when using University equipment and help protect it from theft, unauthorized use, or vandalism
- prevent unauthorized use of computing devices and associated peripherals, printers, scanners, copiers, telephones, video and multimedia devices, and all kinds of software
- report all suspicious activities involving students or staff having possession of any kind of weapons, chemicals, and any other materials prohibited by law

- report any intentional damage, destruction, or tampering of university property on campus
- avoid unauthorized entry into any building or administrative office without prior permission
- avoid unauthorized use of safety devices, firefighting equipment, or other emergency devices

Health & Safety

Campus safety

Security Guards provide assistance such as fire alarm response, student protection, patrolling and ID check to preserve students' well-being and safety on campus. Security guards reserves the right to ask for Student/Emirates ID in case of violation to the health & safety code of conduct. For any emergency security control room can be contact via dialling 02-6569004.

Students are advised not to leave mobile phones and personal devices unattended around campus, the University will not be responsible for any lost items.

Accident reporting and investigation

The University requires that all accidents, however minor or serious incidents be reported in writing, to the Health & Safety Office hse@sorbonne.ae or call the security supervisor immediately (02-6569223).

Smoking

Sorbonne University Abu Dhabi is required by law and its regulations to prohibit smoking in campus building except within designated smoking areas. Strict disciplinary action will be taken against students who violate the 'No Smoking' rule on campus or within campus facilities, this includes the normal cigarettes, e- cigarettes, vape, shisha and all other alternative type of smoking.

Requesting for Medical Assistance

The most efficient way to obtain assistance is by contacting SUAD clinic nurse ground floor, building (3), or dial 02-6569621. This will put you in contact with the nurse directly who can assist you for any immediate medical action, you may also need to contact Abu Dhabi Emergency and rescue team at (999) to save time if you think its appropriate.

Fire emergencies

In the event of a fire, students must evacuate the building upon hearing the fire alarm. Students must be aware of the fire and emergency procedures posted on each floor of the building and always comply.

Alcohol, drugs and use of banned substances

To ensure a healthy and safe learning environments for all, Drugs, alcohol and banned substances is strictly prohibited to be carried into the campus, consumed by any means or attending the campus under the influences of such substance. Failing to adhere to the aforementioned instructions will result in a severe disciplinary action.

Retaliation (Display of anger and aggression)

All acts of aggression against students, staff members or the general public is unacceptable, whatever form it takes and whatever reasons are cited for it. The University does not tolerate the use of harassment (in any form), verbal abuse, bullying, threats, or physical assault against members of staff, students, visitors or other users of the campus.

Campus Access & Security

Security guards are deployed at entrance gates & all buildings to safeguard staffs, students and visitors . All campus buildings are monitored 24x7 through CCTV by Security control room.

Students are required to display their ID to enter into campus or whenever requested by Security within the building.

Students shall be accountable for any property damages and vandalism reported by Security.

Student Visitors

Students are required to follow visitor access procedure by entering the visitor details in visitor management system. Security at the gates shall verify the details and grant access. Student visitors are not allowed stay on campus after 11PM.

Student timing

Resident & Non Students are allowed to access only Atrium, cafeteria and library buildings during non-class hours.

Timing for non resident students to stay on main campus building is set inline with library timing and timing for resident students to stay on main campus building is set until 11PM from Monday to Sunday.

Use of Technology

The Information Technology Department (ITD) provides a wide range of technology services to faculty, staff, and students to support teaching, learning, and research mission of the University. As members of the SUAD community, all users have the responsibility to use the computing and network resources in an effective, efficient, ethical, and legal manner.

Access to hardware, software, and networking resources are managed and provisioned by the IT Department and extended to all members of the SUAD community (faculty, staff, and students). All users require to use information technology resources in accordance with the SUAD's IT Acceptable Use Policy.

ACCESSING SUAD SERVICES

A student email account under the university domain is created on your acceptance to SUAD. Your username/password will be communicated by welcome email on your registered personal email account which has all guidance to reset your password for accessing E-Services. Below are the core IT services available to SUAD Students:

SORBONNE SPACE

One comprehensive platform that allow students to access the SUAD applications and services from anywhere using SUAD credentials. All SUAD services are available at Sorbonne Space <https://space.sorbonne.ae>

- My Email: You must always use your SUAD email account for any communication with your teachers and staff members
- Sorbonne Learn: Blackboard is accessible through <https://learn.sorbonne.ae>
Blackboard Learn is the primary Learning Management System (LMS) used for online courses at SUAD. It allows you to collaborate and enhance your learning experience at SUAD. Through Blackboard you can find your course materials, do your assessments, and communicate with your teachers
- Office 365: Create, edit, and collaborate with free Microsoft Office Apps including Email and your cloud storage of 1TByte (OneDrive)
- Registrar Portal: You can view your class schedule, attendance, transcripts and apply for scholarship
- Sorbonne Guide: You can access knowledge base and guides developed by DTI Team to know more about services
- E-Library: As a premier resource centre the library at SUAD provides access to over 110,000 books, 560,000 electronics books and 56,000 electronics periodicals, and 49 electronic databases that enable the University to fulfil its mission of teaching, learning, research, and the advancement of knowledge
- Payment Centre: Check your balance, make a payment towards your balance, view your payment history, store your payment methods quickly

ON CAMPUS IT SERVICES AND POLICIES

You can access multiple On-Campus IT services as listed below:

- Computers are provided in Library, Labs and Residence Lounge Areas where you can Login by using your Username and Password
- On-Demand Virtual Lab is also provided to students who can access the Academic licensed software for their learning. It enables the students for accessing the lab from any device from any place
- SUAD users (students, faculty, and staff) do not have administrator rights to install, modify or delete software on IT assets. You need to seek the assistance of the IT Helpdesk for such requests.

- The IT department reserves the right to modify, delete and restrict off-standard/ trial software applications at any time without notice to the user if it poses an IT risk
- The IT department will not be liable to provide any support for off-standard/ trial software Any abuse or violation of IT policies and practices will result in suspension of your user privileges and lead to further disciplinary action
- Internet Service: Wireless and physical network are available on campus and residence halls. The library browsing area and dedicated computer labs have internet connectivity available for students use. To connect to Wi-Fi, Look for Network/SSID "SUAD_STUDENT" and connect with SUAD username/Password
- Information Security Service: Your security is our priority. In an era where digital information plays a pivotal role in education, our institution is committed to safeguarding your data and online experiences. We provide you with the knowledge and tools to protect your personal and academic information. Our secure Wi-Fi networks and antivirus software are here to keep you safe while you study. Be vigilant against phishing attacks, keep your computer software current, and report any security incidents promptly to IT support.
- Printing/Copying Services: You can Access this Service in Library and Residence area by login to Computer in Library or Residence
- To Print, select "KyoceraSmartPrint" and then Go to Printer and Scan your Student Card to Print. To Copy, Go to Printer and Place your ID Card against the Card Reader OR Enter your Username and Password and Select "Easy Copy". To use Easy Scan to your Email, Press on (Easy Scan-to my Email) Icon
- IPTV Service: More than 100 channels are available to watch in lounge area of dorms including beIN Sports and Netflix. You can have playlist application as well to watch on your own device

SUPPORT SERVICES

To report problems or for further information contact the IT Helpdesk or visit the office: 2.150
 Tel: +971 (0) 2 656 9123
 Email: helpdesk@sorbonne.ae

Use of SUAD Laboratories

SUAD is committed to providing its students a safe and hazard-free environment conducive to learning. You are encouraged to use the university laboratories in an effective, efficient, ethical, and lawful manner.

- Be aware of the potential hazards of any laboratory activity and ensure that appropriate safety precautions are adopted
- Familiarize yourself with the emergency procedures, alarms, and evacuation routes
- Know the location of emergency phone, emergency eyewash, and safety showers
- Do not smoke, apply make-up, store, or consume food, or drink beverages in the laboratories.
- Do not indulge in reckless behaviour
- Use laboratory equipment only for its designed purpose. Refrain from operating any equipment you are not familiar with
- Keep only the minimum required quantities of hazardous substances (if any) in the laboratory work area
- Keep all fire-escape routes completely clear at all times
- Do not use mobile phones in a laboratory. It might cause disturbance to other laboratory users, and also interrupt signal reception

Regulations on Use of Sorbonne Brand Identity

Sorbonne University Abu Dhabi is keen on maintaining a consistent brand image and identity across all its communications. The Corporate Communications Department has therefore developed brand guidelines for Sorbonne University Abu Dhabi that are in line with the essence of the brand and that define the ways that the brand name, logo, fonts, and components of artworks can be used to maintain this consistent brand image.

In case you wish to use the Sorbonne University Abu Dhabi brand name or logo in your communications, then this should be in line with the corporate communication policy, and you should ensure that all material is compliant with the brand guidelines and brand identity and ensure that you submit the material prior to publishing/production/dissemination internally or externally to the Corporate Communications Department for review and approval.

For more information, email: communications@sorbonne.ae

Adherence to UAE Copyright Laws

All students must adhere to the UAE Federal Law No. 38 of 2021 regarding Copyright & Neighboring Rights regarding Copyright and related Rights.



Admission Requirements

Admission to all SUAD undergraduate and postgraduate programmes is processed through the Office of the Registrar.

To apply for an undergraduate programme at SUAD, applicants must:

- Complete the online application
- Submit the documents required
- Meet all programme specific requirements
- Pass the Entry test when required
- Pass the interview, when required
- Pay the application fee (AED 200)

To apply for a postgraduate programme at SUAD, applicants must:

- Complete the online application
- Submit the documents required
- Meet all program specific requirements
- Pass the interview, when required
- Pay the application fee (AED 300)

SUAD reserves the right to revoke admission if it determines that information has been misrepresented in the application documents or falsified documents have been submitted in support of an application for admission to a programme.

Undergraduate Entry Requirements Direct Admission to Undergraduate level

Candidates meeting the Admission Criteria and language proficiency requirements in the below table will be considered for direct admission into the Undergraduate program

| Direct Admission to the Undergraduate Level | | | |
|---|---|---|--------------------------------|
| Bachelors taught in French | | | |
| Successfully completed high school with one of the following scores/results: | | | |
| Ministry of Education curriculum: <ul style="list-style-type: none"> • General stream/Art stream: minimum average of 80%. • Advanced stream/Elite stream/Science stream: minimum average of 75%. French baccalaureate: minimum average of 12 out of 20. British curriculum: A minimum of five "O" levels combined with 1 "A" level and 1 "AS" or combined with 3 "AS". A minimum grade of "C" is required in all subjects. Depending on the Bachelor, Math is required in both "O" and "AS" levels International baccalaureate: a minimum of 28 out of 42 points in six subjects, with a minimum score of 4 out of 7 in each subject. Three of those subjects must be higher-level courses (HL). SABIS: minimum average of 70%. American high school diploma: minimum average of 80% or minimum GPA of 2.8 out of 4.0 Other high school systems: high school certificate equivalent to the UAE Ministry of Education high school with minimum average of 80% or equivalent. All students must have completed 12 years of school at the time of graduation. | | | |
| Languages Requirements | | | |
| French Aptitude Certificate: minimum score of B2 level (DELF, SELFEE, TCF with a validity of 2 years, TEF with a validity of 2 years) or completion of SUAD university diploma DU in French language for non-French speakers Students with a French Baccalaureate are exempted from the language proficiency exam | | | |
| Minimum Proficiency Requirements | | | |
| LAW | Economics and management | Geography and planning | Other French bachelor programs |
| A minimum average of 75% (or equivalent) in Math subject in school systems is required or EMSAT Math at and above 600. | A minimum average of 75% (or equivalent) in Math subject in high school is required or EMSAT Math at and above 600. | A minimum average of 70% (or equivalent) in Math subject in school systems is required or EMSAT Math at or above 700. | No added requirement |

| | | | |
|--|--|--|--|
| A successful interview is required for all applicants. | Mathematics entry test is required for students scoring between 69 and 74.9 (or equivalent) in Math subject in high school or Emsat Mathematics score between 500 and 599. A successful interview is required for all applicants | One science subject in school system with minimum 70% average (Physics, Chemistry or Biology) or EMSAT with a score at or above 700 in Physics chemistry or biology subjects | |
|--|--|--|--|

| Bachelor in Mathematics specialization in Data Science for Artificial Intelligence and Bachelor in Physics | |
|--|--|
| Successfully completed high school with one of the following scores/results: | |
| Ministry of Education curriculum: <ul style="list-style-type: none"> General stream/Art stream: minimum average of 80%. Advanced stream/Elite stream/Science stream: minimum average of 75%. French baccalaureate: minimum average of 12 out of 20. British curriculum: A minimum of five "O" levels combined with 1 "A" level and 1 "AS" or combined with 3 "AS". A minimum grade of "C" is required in all subjects. Depending on the Bachelor, Mathematics is required in both "O" and "AS" levels International baccalaureate: a minimum of 28 out of 42 points in six subjects, with a minimum score of 4 out of 7 in each subject. Three of those subjects must be higher-level courses (HL). SABIS: minimum average of 70%. American high school diploma: minimum average of 80% or minimum GPA of 2.8 out of 4.0 Other high school systems: high school certificate equivalent to the UAE Ministry of Education high school with minimum average of 80% or equivalent. All students must have completed 12 years of school at the time of graduation. or Having already completed other studies or Foundation Year at the university level. | |
| Languages Requirements | |
| Valid academic IELTS certificate with minimum overall band of 5.5 with a validity of 2 years or, IBT TOEFL certificate with minimum score of 71 with a validity of 2 years or Minimum EmSat English score of 1250 with a validity of 18 months. | |
| Minimum Proficiency Requirements | |
| Mathematics competencies <ul style="list-style-type: none"> For French baccalaureate applicants: <ul style="list-style-type: none"> A minimum score of 12 out of 20 in the specialty "Mathematique Spéciales" and/or the specialty "Mathématiques expertes" or <ul style="list-style-type: none"> Passing SUAD Admission test for L1 or <ul style="list-style-type: none"> EmSat Mathematics with score at or above 1700 or <ul style="list-style-type: none"> SAT Mathematics with score at or above 750 Minimum score of 80% in Mathematics subject in other High school systems, and having one of the below conditions: <ul style="list-style-type: none"> SUAD Admission test for L1 or <ul style="list-style-type: none"> SAT Mathematics with score at or above 750 | Competencies in one other Science subject (Physics, Chemistry, Biology - including SVT) <ul style="list-style-type: none"> Subject studied in school with minimum 12 out of 20 in Grade 10, 11 or 12 (for holders of French Baccalaureate) or with a minimum score of 80% in Grade 10, 11 or 12, for holders of other HS Diplomas, or <ul style="list-style-type: none"> EmSat in Physics, Chemistry or Biology with a score at or above 900. |

| Bachelor in Records Management and Archival Science |
|---|
| Successfully completed high school with one of the following scores/results: |
| French baccalaureate: minimum average of 12 out of 20. Or Having already completed other studies or Foundation Year at the university level. |
| Languages Requirements |
| <ul style="list-style-type: none"> Valid academic IELTS certificate with minimum overall band of 5.5 with a validity of 2 years or, IBT TOEFL certificate with minimum score of 71 with a validity of 2 years or Minimum EmSat English score of 1250 with a validity of 18 months. A minimum average of 75% in the Arabic subject in high school (or equivalent) is required. |
| Minimum Proficiency Requirements |
| <ul style="list-style-type: none"> SUAD Records Management and archival Science entry test for all external French baccalaureate applicants or <ul style="list-style-type: none"> complete successfully Records Management and archival Science Foundation year. |
| Interview for current SUAD students willing to change their major for Records Management and archival Science. |

Undergraduate Entry Requirements on condition to complete a Foundation year

Admission to Bachelor programs taught in French on the condition to complete the Foundation Year in Intensive French (FLE) will be granted if the student meets the below admission criteria

| Admission to the Foundation Year | | | |
|--|--------------------------|--|--|
| Foundation Year in Intensive French (FLE) for French Bachelor Program | | | |
| Successfully completed high school with one of the following scores/results: | | | |
| <p>Ministry of Education curriculum:</p> <ul style="list-style-type: none"> General stream/Art stream: minimum average of 80%. Advanced stream/Elite stream/Science stream: minimum average of 75%. <p>British curriculum: A minimum of five "O" levels combined with 1 "A" level and 1 "AS" or combined with 3 "AS". A minimum grade of "C" is required in all subjects.</p> <p>Depending on the Bachelor, Mathematics is required in both "O" and "AS" levels</p> <p>International baccalaureate: a minimum of 28 out of 42 points in six subjects, with a minimum score of 4 out of 7 in each subject. Three of those subjects must be higher-level courses (HL).</p> <p>SABIS: minimum average of 70%.</p> <p>American high school diploma: minimum average of 80% or minimum GPA of 2.8 out of 4.0</p> <p>Other high school systems: high school certificate equivalent to the UAE Ministry of Education high school with minimum average of 80% or equivalent.</p> <p>All students must have completed 12 years of school at the time of graduation.</p> | | | |
| Minimum Proficiency Requirements | | | |
| Law | Economics and management | Geography and planning | Other French bachelor programs |
| <ul style="list-style-type: none"> A minimum average of 75% (or equivalent) in Mathematics subject in school systems is required or EmSat Mathematics at and above 600. | | <ul style="list-style-type: none"> A minimum average of 70% (or equivalent) in Mathematics subject in school systems is required or EmSat Mathematics at or above 700. One science subject in school system with minimum 70% average (Physics, Chemistry or Biology) or EmSat with a score at or above 700 in Physics chemistry or biology subjects. | <ul style="list-style-type: none"> No added requirement |

Admission to Bachelor in Physics or Bachelor in Mathematics on the condition to complete the Foundation Year in Sciences will be granted if the student meets the below admission criteria

| Foundation year for Bachelor in Mathematics or Bachelor in Physics | |
|--|---------|
| Successfully completed high school with one of the following scores/results: | |
| <p>Ministry of Education curriculum:</p> <ul style="list-style-type: none"> General stream/Art stream: minimum average of 80%. Advanced stream/Elite stream/Science stream: minimum average of 75%. <p>French baccalaureate: minimum average of 12 out of 20.</p> <p>British curriculum: A minimum of five "O" levels combined with 1 "A" level and 1 "AS" or combined with 3 "AS". A minimum grade of "C" is required in all subjects.</p> <p>Depending on the Bachelor, Mathematics is required in both "O" and "AS" levels</p> <p>International baccalaureate: a minimum of 28 out of 42 points in six subjects, with a minimum score of 4 out of 7 in each subject. Three of those subjects must be higher-level courses (HL).</p> <p>SABIS: minimum average of 70%.</p> <p>American high school diploma: minimum average of 80% or minimum GPA of 2.8 out of 4.0</p> <p>Other high school systems: high school certificate equivalent to the UAE Ministry of Education high school with minimum average of 80% or equivalent.</p> <p>All students must have completed 12 years of school at the time of graduation.</p> | |
| Languages Requirements | |
| Mathematics specialization in Data Science for Artificial Intelligence | Physics |
| Valid academic IELTS certificate with minimum overall band of 5.5 with a validity of 2 years or, IBT TOEFL certificate with minimum score of 71 with a validity of 2 years or Minimum EmSat English score of 1250 with a validity of 18 months. | |
| Minimum Proficiency Requirements | |
| Mathematics specialization in Data Science for Artificial Intelligence | Physics |
| <p>Mathematics competencies</p> <ul style="list-style-type: none"> High School grade in Mathematics at or above 80% or EmSat Mathematics with a score at or above 1500 or SAT Mathematics with a score at or above 600 <p>Competencies in one other Science subject (Physics, Chemistry or Biology – including SVT)</p> <ul style="list-style-type: none"> Subject taken in school with minimum 80% (or equivalent) in Grade 10, 11 or 12 or EmSat in one Science subject (Physics, Chemistry or Biology) with a score at or above 900 | |

Admission to Bachelor in Records Management on the condition to complete the Foundation Year in Records Management will be granted if the student meets the below admission criteria

| Foundation year for Bachelor Records Management and Archival Science |
|--|
| Successfully completed high school with one of the following scores/results: |
| Ministry of Education curriculum: <ul style="list-style-type: none"> General stream/Art stream: minimum average of 80%. Advanced stream/Elite stream/Science stream: minimum average of 75%. French baccalaureate: minimum average of 12 out of 20. British curriculum: A minimum of five "O" levels combined with 1 "A" level and 1 "AS" or combined with 3 "AS". A minimum grade of "C" is required in all subjects. Depending on the Bachelor, Mathematics is required in both "O" and "AS" levels International baccalaureate: a minimum of 28 out of 42 points in six subjects, with a minimum score of 4 out of 7 in each subject. Three of those subjects must be higher-level courses (HL). SABIS: minimum average of 70%. American high school diploma: minimum average of 80% or minimum GPA of 2.8 out of 4.0 Other high school systems: high school certificate equivalent to the UAE Ministry of Education high school with minimum average of 80% or equivalent. All students must have completed 12 years of school at the time of graduation. |
| Languages Requirements |
| <ul style="list-style-type: none"> Valid academic IELTS certificate with minimum overall band of 5.5 with a validity of 2 years or, IBT TOEFL certificate with minimum score of 71 with a validity of 2 years or Minimum EmSat English score of 1250 with a validity of 18 months. A minimum average of 75% in the Arabic subject in high school (or equivalent) is required. |

Admission in the Foundation Year in Intensive French (FLE) without application to a Bachelor program. Students willing to apply for the Foundation Year in Intensive French (FLE) - Day programme (day classes) only, should meet the below criteria

| FLE program only (Day classes) |
|---|
| Successfully completed high school with one of the following scores/results: |
| Ministry of Education curriculum: <ul style="list-style-type: none"> General stream/Art stream: minimum average of 80%. Advanced stream/Elite stream/Science stream: minimum average of 75%. French baccalaureate: minimum average of 12 out of 20. British curriculum: A minimum of five "O" levels combined with 1 "A" level and 1 "AS" or combined with 3 "AS". A minimum grade of "C" is required in all subjects. Depending on the Bachelor, Math is required in both "O" and "AS" levels International baccalaureate: a minimum of 28 out of 42 points in six subjects, with a minimum score of 4 out of 7 in each subject. Three of those subjects must be higher-level courses (HL). SABIS: minimum average of 70%. American high school diploma: minimum average of 80% or minimum GPA of 2.8 out of 4.0 Other high school systems: high school certificate equivalent to the UAE Ministry of Education high school with minimum average of 80% or equivalent. All students must have completed 12 years of school at the time of graduation. |

Graduate Entry Requirements

In order for applicants to be considered for admission, they must meet the general minimum entry criteria for admission at the PG level, as well as any other requirements specific to the program they are applying to. This shall include, but is not limited to, academic background, language proficiency, professional experience and interview (when applicable).

All candidates applying for a postgraduate program offered at SUAD must meet the following entry admission criteria outlined in the table below

| Admission at the Master level | |
|--|---|
| Successfully completed a Bachelor degree with one of the following scores/results | |
| <ul style="list-style-type: none"> • Bachelor in a relevant field with a CGPA of 3 out of 4 or equivalent or • Bachelor with minimum of 2nd class honours or • Bachelor with an average of 12 out of 20 <p>For applicants having received a Bachelor degree below the required score</p> <ul style="list-style-type: none"> • Bachelor students with a GPA between 2.5 until 2.9 (or equivalent scores as per the equivalency table) may be conditionally admitted under probation during the first semester. The student will be authorized to continue in the program only if they secure an average of at least 12 out of 20 which is obtained by the end of the first semester. The decision is based on academic performance and will be made official after the completion of the first semester • Bachelor students with a GPA below 3 may be admitted on the ground of their professional and/or personal experience, in case they are granted a VAPP by SU's or UP's VAPP commission | |
| Languages Requirements | |
| Master program taught in French | Master programs taught in English |
| <ul style="list-style-type: none"> • Native French speaker: applicants who completed at least full 3 years in a French medium institution within a maximum period of 3 years Or • B2 level in French language proficiency certificate (DELFI or DALF, SELFEE, TEF with a validity of 2 years, TCF with a validity of 2 years) Or • SUAD DU | <ul style="list-style-type: none"> • Valid academic IELTS certificate with minimum overall band of 6.0 with a validity of 2 years Or • TOEFL certificate with minimum score of 79 (or equivalent) with a validity of 2 years Or • Minimum EmSAT English score of 1400 with a validity of 18 months Or • Native English speaker who completed 3 full years in an English-medium institution within a maximum period of 3 years. |

| Professional Experience requirements | |
|--|---|
| Master in Urban Planning & Development | Master in Marketing, Management, Communication, Media |
| <p>A minimum of 3 years relevant professional experience</p> <p>Applicants not having a minimum of 3 years relevant professional experience will be required to pass the Entry test (oral examination)</p> | <p>A minimum of 3 years relevant professional experience.</p> |

Direct admission to M2

The following are the criteria for direct entry of a student to M2:

- Holding a postgraduate degree in a relevant major, or
- VAPP recognition and approval by the respective parent university in Paris (SU or UCP) VAPP Commission, on the grounds of demonstrated professional and/or personal experience relevant to the program of study.
- Meeting the professional experience requirements of the program for direct admission in M2.

Conditional Admission

Students not meeting one or more of the admission requirements, in both undergraduate and graduate programmes, may be offered a conditional admission to the programme provided they complete the pending admission requirement(s) within a specific deadline. The conditional admission letter specifies the conditions to meet and their respective deadlines, as well as the consequences of not providing the required documents within the delay.

The below table lists the different types of conditions conditionally admitted students have to fulfill with their specific deadline.

| Conditions | Deadline | Consequences if the condition is not met within the deadline |
|---|---|--|
| Original documents verification | Before the start of the first semester of enrollment | In case the student does not submit the documents within the deadline the admission is cancelled. Financial impact: Admin fee is a non-refundable fee. Tuition fees refund (if any) will be based on SUAD refund policy |
| French or English Language Proficiency Certificate | Before the start of the first semester of enrollment For late applicants only: <ul style="list-style-type: none">• Application in July or August for S1 intake: deadline is end of October• Application in December or January for S2 intake: the deadline is end of March | In case the student defaults on the deadline to submit or does not meet the required score, the student will not be enrolled or dismissed from the courses. Financial impact: Admin fee is not refunded at all times. Tuition fees refund will be based on finance policy |
| Military Document: Non objection letter for UAE nationals (males) | Before the start of the first semester of enrollment | Military : In case the student does not provide the letter before the start of the year, the student is not permitted to be enrolled for classes. Financial impact: Admin fee is not refunded at all times. Tuition fees refund will be based on finance policy |

| | | |
|---|---|---|
| JAPD/JDC for French Nationals below 25 | Before the start of the first semester of enrollment | JAPD/JDC: Failure to provide the certificate or the attestation for the delay, the student is not permitted to be enrolled for classes. Financial impact: Admin fee is not refunded at all times. Tuition fees refund will be based on finance policy |
| VAPP approval | End of September for S1 intake and end of Feb for S2 intake | If the VAPP is not approved the student is officially dismissed from the programme. Financial impact: Admin fee is not refunded at all times. Tuition fees refund will be based on finance policy |
| Equivalency for High School Diploma for applicants coming from private schools in the UAE and from schools outside the UAE as well as for applicants who earned their UG or PG degree from universities outside the UAE and within the UAE for universities listed on the CAA website | End of the first semester of enrollment | Failure to provide the document: the student is dismissed from the programme Financial impact: Admin fee is not refunded at all times. Tuition fees refund will be based on finance policy linked to the attendance of classes |
| Probation (for selected PG applicants with a bachelor GPA between 2.5 and 2.99 out of 4) | End of the first semester of enrollment | In case, the student does not meet the average of 12/20 in the first semester, the student is dismissed from the programme at the end of the 1st Semester. The student is not allowed to sit the catch-up session. Financial impact: Admin fee is not refunded at all times. Tuition fees refund will be based on finance policy |

Exchange Programme

Sorbonne University Abu Dhabi welcomes exchange students from Sorbonne Université and other partners for either one or two semesters on a yearly basis. Exchange students join Sorbonne University Abu Dhabi in order to learn more about the UAE and its heritage, as well as to communicate with students from various backgrounds and learn more about different cultures.

The exchange programme is also open to SUAD students in L2 and L3 or at the Postgraduate level where you can spend a semester or more at Sorbonne Université in Paris or at other partner university. To be eligible to exchange to Sorbonne Université in Paris, you must have completed at least 1 year of studies at SUAD and have received a minimum average of 12/20 the previous semester. Students who have a semester in debt or who are AJAC are not eligible. The approval of your Head of Department is also needed. Application forms for an exchange semester in Paris can be obtained from the Admissions office.

Payment of tuition fees as well as the administrative and academic registration are completed at the home university, while courses are attended in the host university.

Changing a Programme or Major

If you feel that another major would better suit your career goals, a request to change the major may be made. In order to ensure this change will benefit you and is done efficiently, the request must be discussed first with your current Head of Department and next with the new Head of Department. Written approvals are required from the Heads of Department of both academic units, before being submitted for final approval to the Admissions Office, and should be done within a maximum duration of two weeks from the start of the Academic calendar. A request must be submitted to the Admission Office.

Transfer Admissions

Whilst Sorbonne University Abu Dhabi is very committed to the satisfaction and retention of its students, we understand that sometimes you may, for personal or other reasons, opt to join another university or programme. Credit transfer occurs under two circumstances:

Transfer within institutions following the ECTS system: Transfers can occur within similar programmes. If the programme is entirely similar every credit acquired will count towards the award of the degree to which you are transferring. Where the transfer is to a different programme either within Sorbonne University or from another institution following the ECTS system,

then credit transfer will be based on a comparison of common courses in both programmes. This is a case-by-case decision.

No transfer of credit is awarded for courses that bare no relationship to the courses in the programme that you wish to transfer.

Transfer from an institution not following the ECTS system: A student transferring from any other university to a similar program offered at Sorbonne University will be required to provide his/her transcript with course descriptions for the courses completed at the previous institution. The courses will be compared to ensure that they are relevant to the program the student is transferring to. All transfer requests are reviewed at multiple levels- first by the Head of Department of the receiving institution/program, then the Admissions Committee, and finally by the UFR (Unité de Formation et de Recherche) in Paris.

The decision taken by these parties will be based on the standing of the University the applicant is wishing to transfer from, as well as the degree of equivalency of the courses and credits completed with those offered by Sorbonne University Abu Dhabi.

Where the transfer is to an entirely different program and bear no relationship to the courses a student has previously acquired, no credit transfer will be accepted. Sorbonne University will also not accept a transfer where a student has been excluded from the previous program in the same field on the basis of poor academic standing.

Unlike the exchange programme, a transfer is a definitive relocation. If you wish to execute a transfer, contact the Admission Section at the Registrar, as well as your Head of Department. Please keep in mind that asking for a transfer involves administrative work and a lot of commitment, so ask for it only when you are ready to commit to your decision.

Suspension of Registrations and Re-Admission

Deferment is considered for accepted students not attending courses who wish to defer or postpone their studies for one year or one semester (one semester is only for the Foundation Year in Intensive French (FLE) program).

Deferment is automatically granted for students joining the national service but remains subject to the program offering. Students called to join the military service do not need to take the entry test again, provided they enrol as soon as their military service ends.

Deferred Students applying to return to SUAD for the next semester or next academic year can keep the benefit of their admission (for only one semester or one year), subject to the program offering. Deferred students do not need to take the entry test again, provided they enrol within one year, subject to program offering.

You may later want to ask for a readmission. Re-admission is considered for accepted students that either left the university or never attended and who wish to come back. Re-admission is automatically granted for students joining the national service but remains subject to the program offering. Students called to join the military service do not need to take the entry test again, provided they enrol as soon as their military service ends. They do not need to apply on the CRM. Re-admission requests, with the exception of students coming back from military service, will be assessed by the Admission panel, taking into consideration the program, quota or the offering, the change in the criteria or admission process.

Students applying for readmission within the same academic year (second session of FLE) do not need to reapply on CRM. Students applying for readmission in different academic year, need to apply through CRM (apart from students called to join the military service).

Applicants who successfully passed the FLE entry test keep the benefit of their success for a validity of one year. They can enrol within one of the three intakes following their success at the entry test (Spring, Fall, Spring or Fall, Spring, Fall).

Students submitting the required language proficiency after the deadline, are eligible for readmission for the next academic year through CRM, based on the validity date of the language proficiency certificate at the time of readmission.

Withdraw

To withdraw from the University, you must complete the Clearance Process through the Admissions office. The clearance process requires confirmation from all relevant departments (IT, Library, Labs, Finance, Student Visa Office etc.) that there are no outstanding items to return or fees to pay. Students will not be provided with their academic transcripts until the clearance process is completed. In case the withdrawal occurs during the semester, and within

certain authorized periods, you may ask for a refund as per the Refund Policy. To be considered for readmission to the University later, you must apply through the Admission Section.

Dismissal

The University may dismiss a student in case of lack of adherence to the academic, administrative and/or disciplinary rules of the University. Dismissed students are not entitled to any monetary refund. Find out more from the Student Code of Conduct by visiting the University Website:

<https://www.sorbonne.ae/wp-content/uploads/2024/08/Student-code-of-conduct-24-25-EN.pdf>

Potential grounds for dismissal from the University may be because of the following reasons:

- Non-payment of any outstanding tuition fees for the semester
- Failure to provide the university with the documents proving you meet the standard required for admission; or to meet any other required conditions within the specified delay after being conditionally admitted
- Personal or medical circumstances preventing you from attending, where there is sufficient evidence that you are not able to attend or participate in the learning activities for an extended period of time
- Lack of attendance and/or disrespect of the Student Code of Conduct which leads to dismissal decided by the Disciplinary Committee



The Finance Department provides details (timelines / payment methods and options) to students on tuition fees, housing fees, and any miscellaneous administrative fees. The Department is located on the 1st floor of the Administration building No. 2 (Room no. 2120). Finance Department accepts payments from Monday to Thursday from 8:30 am to 3:30 pm, Friday from 8:30 am to 11:30 am.

■ Details of the tuition fees for each academic programme is also published online at: <https://www.sorbonne.ae/apply-now/tuition-and-administration-fees/>

Tuition fees are fixed at the point of entry.

■ Each programme payment schedule can also be downloaded from the following link in our website: <https://www.sorbonne.ae/fees-and-scholarships/payment-schedules/>

The institution strictly adheres to its published fee schedules.

■ Payments Methods, Refund Policy and Terms can also be downloaded from the following link in our website: <https://www.sorbonne.ae/fees-and-scholarships/payment-methods-and-refund-policy/>

Students are required to pay their Administrative, Tuition, and Housing Fees by the prescribed deadlines published for each academic year. Tuition schedules are published prior to the beginning of the first semester of each academic year, know with our Finance Team at finance-cm@sorbonne.ae

Tuition and Fees



Scholarships and Discounts

In its effort to support academic excellence and to help students conduct their studies in the best conditions, Sorbonne University Abu Dhabi offers scholarships to undergraduate, postgraduate, and Executive Education students based on merit and academic excellence. All students (except for those already under total or partial sponsorship, and exchange students) are eligible to apply for a scholarship. In order to ensure equal treatment among students, criteria for continuing eligibility of scholarships are solely based on the academic results achieved at the university.

Financial aid and/or housing assistance may be offered to deserving students in cases of proven financial hardship. Priority is given to students in their final year of study in Bachelors and Postgraduate programmes. Eligibility to receive a financial aid is determined on a case-by-case basis at the sole discretion of the sponsorship Committee at Sorbonne University Abu Dhabi.

Scholarships are offered as a percentage discount on tuition fees, and are managed through a Scholarship Committee, which meets each semester to review the academic performance of scholarship holders and new scholarship applicants, as well as their conduct and involvement in campus life. The Committee ranks applications according to the selection criteria.

The deadline for submitting an application is communicated every semester to all enrolled students. Applications are submitted using an on-line application form. Incomplete and late applications will not be assessed. Don't miss the deadline and please check your Sorbonne University Abu Dhabi emails to be informed of the decisions of the Scholarship Committee.

For more information on undergraduate and postgraduate scholarships, please email admissions@sorbonne.ae and for information on Sorbonne University Abu Dhabi Continuing Education Center (CEC), email ceed@sorbonne.ae

| | Type of Scholarship | Eligibility | Award |
|----------------------------|---|--|--|
| Undergraduate Scholarships | H. H. Sheikh Mohamed bin Zayed Al Nahyan Scholarship for Emirati students. | All Emirati students, and children of Emirati Mothers enrolled in SUAD bachelor programmes (including foundation year if any) as full- time students. | 100% Tuition fees waiver for all course related fees, Annual Administrative Fees; Any fees related to the programme such as mandatory field trip, mandatory internship, etc. |
| | UG Merit Scholarship (for the 1st semester of enrolment). | New joiners with excellent academic results in high school are eligible <ul style="list-style-type: none"> Government schools: 90% in the advanced stream, or 95% in the general stream. American system: CGPA of 3.6 out of 4.0 or minimum average of 90%. British system: "A" grade or higher in three "AS-Level" subjects or "A" in the equivalent "A-Level" Subjects, plus "B" grade or higher in six O level subjects. SABIS: minimum average of 85%. International Baccalaureate: IB diploma with minimum score of 5 out of 7 in all courses – three of those subjects must be higher- level courses. French Baccalaureate: minimum average of 14 out of 20. | 15% scholarship on tuition awarded during the first semester of study for new joiners demonstrating academic excellence in high school. You may later apply for the Academic Excellence Scholarship (if eligible). |
| | Academic Excellence Scholarship (awarded to eligible continuing students starting from the 2nd semester at SUAD). | Offered for students enrolled in UG Degree Programmes or the Foundation year based on their results obtained at SUAD in the previous semester. To maintain the scholarship, the following conditions must be met: | 25% to 75% based on below criteria: <ul style="list-style-type: none"> Student achieving an average of 12/20 or above at SUAD for the first time will be awarded a 25% scholarship. |

| | | | |
|----------------------------|-------------------------|--|---|
| Undergraduate Scholarships | | <ul style="list-style-type: none"> Students currently receiving a 25% scholarship, must maintain an average between 12/20 and 13.99/20. Students currently receiving a 50% scholarship, must maintain an average between 14/20 and 15.99/20. Students currently receiving a 75% scholarship, must maintain an average between 16/20 and 20/20. | <ul style="list-style-type: none"> L1 Students, coming from the foundation year, and achieving an average of 11/20 and above will be awarded a 25% Scholarship based on the results obtained in the 1st or 2nd semester of the Bachelor programme. Students currently receiving a 25% scholarship, and are not currently enrolled in any foundation programme, and achieving an average of 14/20 and above will be awarded a 50% Scholarship. Students currently receiving a 50% scholarship, and are not currently enrolled in any foundation programme, and achieving an average of 16/20 and above will be awarded a 75% Scholarship. |
| | Sponsored Scholarships. | Students eligible for Academic Scholarship may be eligible for benefiting from the scholarship provided by SUAD Sponsors that may also include housing. | Scholarship will be based on the conditions specified by the sponsor and may require an interview. |
| Postgraduate Scholarships | Merit Scholarship. | New joiners are eligible for scholarship on tuition starting from the 1st semester. Applicants are required to meet one or more of the below criteria: <ul style="list-style-type: none"> Bachelor CGPA average of 3.6/4.0 and above, or equivalent Bachelor with Final Average of 15/20 or above Bachelor with first class honours Candidates graduating as the top of class, despite the average | 25% scholarship is awarded automatically upon enrolling at SUAD and for the 1st semester tuitions. |

| | | | |
|--------------------|----------|---|---|
| | | <ul style="list-style-type: none"> For programmes taught in English: an English Proficiency level with a minimum of 7.0 for IELTS or 94 for TOEFL IB <p>A minimum average of 14/20 is required to maintain the scholarship for the following semesters.</p> | |
| DU Sport Discounts | Discount | <p>Discount is applicable to individual students, who are not sponsored, subject to the below conditions:</p> <p>30% discount eligibility criteria:</p> <ul style="list-style-type: none"> Student must pay in full the administrative fees 2700 along with the first tuition fees instalment 10,000 within one month from receiving the acceptance letter. To benefit from this discount full payment of the total tuition fees MUST be paid by end of July. <p>20% discount eligibility criteria:</p> <ul style="list-style-type: none"> Student must pay in full the administrative fees of AED 2700 and first instalment of AED 10,000 after one month and before the end of the following month from receiving the acceptance letter. To benefit from this discount full payment of the total tuition fees MUST be paid by end of August. | <ul style="list-style-type: none"> Entitlement of 30% discount Entitlement 20% discount |

To encourage, support, and attract talented and able students from the wider community, SUAD offers tuition discounts for several groups of individuals as tabulated below:

| Type of Discount | Eligibility | Award |
|--|--|---|
| French Curriculum Schools Discount | <ul style="list-style-type: none"> student must have obtained the French Baccalaureate from any of the French Curriculum schools in the GCC countries | 10% discount on tuition during the first semester of study only. Afterwards, students may be considered for the Academic Excellence Scholarship (if eligible) |
| Family Discount | two or more immediate members of the same family enrol simultaneously (during the same semester) in similar or different degree programmes | 10% discount on tuition offered to each member; discount is awarded by semester |
| Alumni Discount | <ul style="list-style-type: none"> Alumni holding a bachelor's degree from SUAD and enrolls for a master at SUAD | 20% waiver on tuition; the discount is awarded for the full duration of the master's degree |
| Student and Alumni discount on CEED programs | <ul style="list-style-type: none"> SUAD Alumni (Graduates from Bachelor/Master/Du Sport) Student currently enrolled at SUAD in an Academic Program (FY + Bachelor program, Bachelor program, Master program) CEED program is open to the public Approval of the current Head of Department is required to enroll in a CEED program for students currently studying at SUAD Not applicable to DU Sport | 20% waiver on tuition fees |
| Second Master Discount | SUAD Alumni enrolling to a second master's degree at the University. | 25% waiver on tuition |
| Corporate Discount | <ul style="list-style-type: none"> Offered to organizations based on the number of students enrolling in SUAD postgraduate or CEED programmes. | 3 to 4 students: 5% 5 to 9 students: 10% 10 and more students: 15% |

| | | |
|-----------------------|--|--|
| Staff Discount | <ul style="list-style-type: none"> Spouses, children, and siblings of regular employees and long-stay Paris expats working with SUAD are entitled to enrol in full-time undergraduate, postgraduate and Continuing Education programmes. Where there is no operational impact, regular Employees and Paris Expats may themselves benefit from this tuition reduction. | 50% (exclusive of books, materials, and residence costs). |
| Double Major Discount | <ul style="list-style-type: none"> Students enrolled in double majors at SUAD can benefit from a discount on the second major regardless of whether he/ she is benefiting from another scholarship applicable on the first major. | 50% on the tuition of the second major for the full duration of the programme. |



Academic Policies and Regulations

Consultation of Exam Paper

Students can consult their exam papers within 5 working days from receiving the transcript at the Exam Office, in the presence of the Professor and/or the Head of the concerned Academic Department. No other advocate may be present. The purpose of the meeting is to better understand the grading and the strengths and weaknesses of the submitted exam paper.

Academic Transcripts

Students Once exam marks (for Contrôle Continu as well as Final Exams) are collated at Sorbonne University Abu Dhabi, these are then transferred to Paris and entered into the Apogée system (grading system used in France by Sorbonne Université and Université Paris Cité). Juries, composed of faculty, verify the grades, and finalize decisions for each major. As you are part of the partner Universities in Paris, your results will be verified along with Paris students, and the juries will meet according to the academic calendar followed by Sorbonne Université and Université Paris Cité. No result can, therefore, be communicated to students before the jury has been held in their major. Results and transcripts will be communicated to undergraduate students at the end of each semester. Postgraduate students may receive results and transcripts at the end of the academic year, depending on the calendar specific to their programme.

Once the final grades are received, the Admission Section at the Registrar uploads the transcripts and grades. Student with outstanding dues will not be permitted to view their grades. The Admissions section is able to assist you with your individual requests related to the transcripts.

Transcripts are in French and use a specific terminology. You may get in touch with your Programme Coordinator for an explanation on the terminologies used in the transcript. The transcripts indicate the grades you have obtained in each subject and the number of credits (ECTS) you have been granted (for Bachelor and Master programmes).

The French Grading System

The French grading system ranges from 0 to 20. Because of high academic standards maintained by the University, scoring a grade of 16 out of 20 is occasional. It is considered exceptional to achieve a grade of 18 or more. The French system may be difficult to understand if you followed the American or the British model of education earlier. In order to facilitate its understanding and comparison with these systems, the University has established an equivalence table as shown below:

| French system | | American system | | | British system | | |
|---------------|-------|-----------------|-----------|-----|----------------|-----------|--|
| Mentions | Notes | Letter Grade | Numerical | GPA | Mentions | Numerical | Classification |
| Très Bien * | 20 | A | 95-100 | 4 | Excellent | 70-100 | First Class Honours |
| | 19 | A | | 4 | Excellent | | |
| | 18 | A | | 4 | Excellent | | |
| | 17 | A | | 3.9 | Excellent | | |
| | 16 | A | | 3.8 | Excellent | | |
| Bien * | 15 | A | 90-94 | 3.7 | Excellent | 60-69 | First Division Second Class Honours (2.1) |
| | 14 | A | | 3.6 | Excellent | | |
| Assez Bien * | 13 | B+ | 85-89 | 3.5 | Good | | |
| | 12 | B+ | | 3.4 | Good | | |
| Passable | 11 | B | 80-84 | 3 | Satisfactory | 55-59 | Second Division Second Class Honours (2.2) |
| | 10.5 | B- | | 2.8 | | | |
| | 10.01 | C+ | 75-79 | 2.5 | Pass | 40-49.9 | Third Class |
| | 10 | C | | 2 | | | |
| Ajourné | 9 | C- | 69-74 | 1.9 | Poor | 36-39.9 | Pass/Fail |
| | 8 | D | | 1.7 | Poor | | |
| | 7 | D | 64-68 | 1.4 | Poor | | |
| | 6 | D | | 1.2 | Poor | | |
| | 5 | D | 60-63 | 1 | Very Poor | 0-35.9 | Fail |
| | 4 | D | | | Very Poor | | |
| | 3 | D | | | Very Poor | | |
| | 2 | D | | | Very Poor | | |
| | 1 | D | | | Very Poor | | |
| | 0 | F | | | Very Poor | | |
| | | | 0-59 | 0 | Very Poor | | |

*Universities may use different policies for these “mentions”. It is the case for the Law and Economics Department of The University Paris Cite, which gives, in some programmes, a mention of Excellent: 18/20 and above.

Validation, Progression, Graduation Rules

Each University (Sorbonne Université, Université Paris Cité) and each Faculty has its specific rules, that’s why the rules may differ from one programme to the other.

Each programme has its specific assessment’s modalities. The evaluation plan for each course is communicated in the syllabus.



Non-Academic Policies and Regulations

Fire Safety Regulations

All SUAD students are encouraged to maintain a safe and secure campus environment. Fire safety is of serious concern especially in the residence areas where students live in close proximity. Although you hold the primary responsibility of safe behaviour, the following guidelines will help you avoid/mitigate such risks:

- Do not use any high-power appliances such as hot plates, microwaves, kettles, and irons in your rooms. If any violation is noticed, the appliances will be confiscated
- Do not use candles, incense, or oil lamps in rooms & common areas
- Keep your room's windows open
- Do not hang any object (cloth, paper, or other flammable materials) on windows and the ceiling
- Do not store any hazardous materials (fireworks and explosives, or any other sources of open flame)
- Keep your room clutter-free and do not accumulate flammable materials such as newspapers, cardboard boxes, etc.
- Do not store anything on hallways, building/room entrances and stairways
- Do not create a false alarm or tamper with the fire alarm/protection systems

As a student, it is also very important for you to be familiar with evacuation procedures, be aware of exit routes, and respond sensibly in case of an emergency.

- When a fire alarm sounds, evacuate your room immediately. Exit the residence using the staircase, and follow the instruction of the Security Guard (or assigned Fire Marshal)

- Familiarize yourself with evacuation routes, emergency signs, and assembly point areas
- Report any emergency situation to your teacher or Security or the Safety Officer
- Activate the alarm, if not activated, and shout, "Fire!"
- Evacuate the facility immediately using the nearest, safe exit
- Do not use elevators
- Do not re-enter the premises to take personal belongings
- Proceed to designated Assembly Point Location, remain calm, and follow instructions
- If you are First Aid trained, identify yourself to designated Fire Marshal
- After evacuation, remain at your Assembly Point until further instructions are given
- Do not return to the facility until you are advised it is safe to do so

Regulations on Dress Code

Sorbonne University Abu Dhabi seeks to maintain high standards of professionalism and expects its students to dress in a modest manner that respects UAE traditions and is appropriate for the UAE work environment. Any aspect of an attire that disputes the professional standards of the University may attract disciplinary action. In all cases, it is not appropriate to wear tight, revealing, unclean and unkempt clothing, shorts and above knee-length skirts, clothing with impolite or inappropriate wordings, low-rise sagging jeans or jeans with suggestive designs, and open-back halter tops.

Regulations on Smoking and Consumption of Alcohol, Drugs

Students are expected to be aware of the repercussions of active and passive smoking. To maintain a healthy living and working environment, and promote a healthy lifestyle, smoking of any substance is not permitted inside the academic and residential buildings. Likewise, consumption of alcohol, and drugs or narcotics is strictly prohibited in all areas of the campus. Anyone who indulges in smoking, or consumption of alcohol or drugs in prohibited areas will be subjected to disciplinary action. Every member of the Sorbonne community is responsible for the upkeep of this policy.

A photograph of three students sitting around a table, playing a board game. A young woman with long dark hair is looking down at the game board. Two other students, one in a red shirt and one in a blue and white striped shirt, are also visible, focused on the game. The game board is colorful with various pieces and a grid. A remote control is on the table.

Foundation Years

Foundation Year in Sciences

- For each course, the Evaluation Plan is communicated in the syllabus
- Validation of the semester: a student validates a semester if the weighted average of the grades obtained in the courses of the Fundamental Block is greater than or equal to 10/20, and if the weighted average of the grades obtained in the courses of that semester is greater than or equal to 10/20
- The Final grade for the Academic year is computed as the average of the grades obtained for each semester
- Validation of the FYS: the FYS is validated if each semester is validated, and if the Final grade is greater than or equal to 10/20
- Validating the FYS is the condition for a student to be admitted in the first year of the Bachelor (in Physics or in Mathematics): in case of failure to validate the FYS (Final grade below 10/20 and/or weighted average of the grades obtained in the courses of either - or both - of the Fundamental Blocks is below 10/20), the student cannot join the first year of the Bachelor.
- The FYS can be taken only once, so that failure to validate the FYS excludes the student definitively from the programme unless a jury decision was to retake the foundation year.

First and Second Session – Definitions and Policies

Students can attempt to validate the FYS in two separate sessions. The first session results are obtained from the set of all the Assessments taken during and at the end of the course (Continuous Assessment, Final Examination and Laboratory Assessment, if applicable).

If the FYS is not validated in the first session (Final grade below 10/20 and/or weighted average of the grades obtained in the courses of either –or both– of the Fundamental Block is below 10/20), the student must take a Second Session Assessment for each one of the courses of the Fundamental Block which is not validated.

The grade of the Second Session Assessment replaces the grade obtained in the course (except for the part of the grade assigned to the Laboratory Assessment, if applicable), even if the former is lower than the latter. A new overall grade is then computed for the course. In case of unjustified absence to a Second session Assessment, the grade awarded to this Assessment is a zero.

At this point, a new grade is computed for each semester. The Final grade for the Academic year is then computed again, taking in account the newly calculated grades for each semester. The FYS is validated if the grade obtained for each of the Fundamental Blocks is greater than or equal to 10/20, and if the Final grade is greater than or equal to 10/20.

Results obtained by each student in each subject, each semester and in the year, as a whole, become final, once officially validated by the Grade Validation Committee (G.V.C.), which emits an overall evaluation of each student's performance.

The G.V.C. consists of the Head of Department of Sciences and Engineering, the Programme Head of the B.Sc. in Physics, the Programme Head of the B.Sc. in Mathematics, specialization in Data Science for Artificial Intelligence, the Programme Head of the Foundation Year in Sciences as well as of all the instructors intervening in the Foundation Year in Sciences. The G.V.C.'s decision is final and unappealable.

Foundation Year in Records Management and Archival Science

A course is validated if the weighted average of all the assessments of its Evaluation plan is greater than or equal to 10/20.

A semester is validated if the weighted average of the grades obtained to all the courses of that semester is greater than or equal to 10/20.

The final grade for the academic year is computed as the average of the grades obtained for both semesters. The FY RMAS is validated if the average is greater than or equal to 10/20 after the first exam session or after the catch up and jury points, if any. If a student does not validate the Academic year after the First session (Final grade below 10/20), he/she must take a Second Session Assessment.

It is allowed to take Second session Assessment only for the failed courses (grade below 10/20) which are part of a failed semester (grade below 10/20 for the semester), provided a Second Session Assessment is offered for such courses.

In case of unjustified absence to a Second Session Assessment for a failed course, the grade awarded to this course is a zero.

The grade of the Second session Assessment replaces the grade obtained in the course, even if the former is lower than the latter. A new overall grade is then computed for the course.

After the second session, a new final average is computed for each semester. The final grade for the academic year is then computed again, taking into account the newly calculated grades for each semester. The FY RMAS is validated if the final grade is greater than or equal to 10/20.

All the results are reviewed by the jury at the end of each semester and after the second session and the PV is transmitted to the Registrar.

The "Jury" may add "Points de jury" depending on the academic profile of the students and under the condition that the global average obtained by the student for the semester, or the year is at least 9.8.

In case of a failure in the FY RMAS i.e.: a final grade below 10/20, the student will not be permitted to join the first year of the Bachelor and is also not allowed to retake the FY RMAS.

French Intensive (FLE) Programmes

Students enrolled in the Foundation Year in Intensive French (FLE) (Intensive French) programmes are required to obtain the passing score at the DU (University Diploma) exam in June or in August for enrollment to any Bachelor programme in the French Language at SUAD.

I. FLE Day Programme – 1 semester (January intake)

Advanced students who are enrolled in the 1.5 Year programme (see section C) may sit the DU in June Y1 or in August Y1. If they successfully pass the

DU exams, they can enter a Bachelor programme taught in French the next academic year, after one semester of Intensive French only.

II. FLE Day Programme - 1 year

The academic year of FLE (Foundation Year in Intensive French) Day Programme – 1 year consists of 2 semesters (Fall and Spring).

The assessment includes:

- The 1st semester continuous assessment
- The Mi-DU (mid-term) exam in January at the end of the first semester (Fall)
- The 2nd semester continuous assessment
- The DU (University Diploma) exam at the end of the second semester (Spring)

Students who fail to pass the year in June will have a second chance to retake the DU exam in August.

Attendance policy: Students with a high percentage of absences will not be allowed to sit for the DU exams in June unless they provide valid documentation to justify their absences. If they are unable to justify their absences, they will have to take the catch-up exams in August. Students with a high percentage of unjustified absences can also be dismissed from the university.

A. FINAL MARK OF THE PROGRAMME AFTER THE JUNE DU SESSION

The final Mark of the year is the average of:

1. The DU grade (June session) and
2. The Continuous Assessment Final Mark

In the event the DU average is greater than the Continuous Assessment Final Mark, the DU average will be considered as the Final Mark.
The passing grade is 10 out of 20

1. DU Grade: The DU average is the average sum of all exams with the correspondent coefficient in place. Eliminary grades: students must sit all the exams of the DU. All students must have a mark greater or equal to 6.00/20 to each one of the exams. Any grade below 6.00/20 is considered **eliminary**. In case a student is absent from an exam his or her grade in this subject will be equal to "0.00". An absence during the DU exams cannot be justified.

2. Continuous Assessment Final Mark

The continuous Assessment Final Mark is the average of:

- a. The Semester 1 Final Mark and
- b. The Continuous Assessment Semester 2 grade.

a. Semester 1 Final Mark: Semester 1 Final Mark is the average of:

- The Continuous Assessment Semester 1 grade and
- The mi-DU Exams Average.

■ Continuous Assessment Semester 1 (Fall) Average grade:

The average of the sum of all subjects proposed by the curriculum and taken by the FLE students during the semester, weighted by their coefficients, forms the Continuous Assessment Average mark of the semester

If the student took any Sports class during the semester, the bonus grade of the Sports course will be added:

- "0.00" if the final grade of the Sports class is less than 10.00/20
- "0.25" if the final grade of the Sports class is less than 12.00/20
- "0.5" if the final grade of the Sports class is less than 14.00/20
- "0.75" if the final grade of the Sports class is less than 16.00/20
- "1.00" if the final grade of the Sports class is 16.00 and above.

■ **Mi-DU Exam Average grade:** Mi-DU Exam Average grade is the average sum of all exams with the correspondent coefficient in place.

b. Continuous Assessment Semester 2 (Spring) grade:

The average of the sum of all subjects proposed by the curriculum and taken by the FLE students during the semester, weighted by their coefficients, forms the Continuous Assessment Average mark of the semester
The bonus grade for Sports and CinéFLE and FLE Social Média (elective courses) are added accordingly, applying the same calculation as for the Sports classes, semester 1.

B. FINAL MARK OF THE PROGRAMME AFTER THE CATCH-UP SESSION

If a student fails the year after the DU exams in June, he or she will be granted a second attempt to sit the DU exams in August as a catch-up exam session. In this case the DU August average is considered as the only Final Mark of the year. No other grades are taken into consideration.
The DU August Average grade is determined as the average sum of all exams with the correspondent coefficient in place.
The passing grade is 10 out of 20

III. FLE DAY PROGRAMME -1,5 YEARS

The academic year of FLE (Foundation Year in Intensive French) Day Programme – 1,5 years consists of the 3 semesters (Spring Y1: S1; Fall Y2: S2; and Spring Y2: S3). The assessment includes:

- The 1st semester (Spring Y1) continuous assessment
- The mi-DU (mid-term) exam in June at the end of the first semester (Spring Y1)
- The second semester continuous assessment (Fall Y2)
- The mid-term exams at the end of the second semester (Fall Y2) in January
- The third semester continuous assessment (Spring Y2)
- The DU (University Diploma) exam at the end of the second semester (Spring Y2) in June

Students who fail in June (Y2) will have a second chance to retake the DU (University Diploma) exam in August.

In this case the DU August average is considered as the only Final Mark of the year. No other grades are taken into consideration.

Attendance policy: Attendance is calculated per semester. In case a student's rate of absences reaches 40% per semester in more than 3 courses (each of them), he/she will be summoned to a meeting with the Head of department (or his/her representative) and may be dismissed from the university. Attendance is also calculated for FLE for the whole programme. Once a student reaches 20% of overall absence, he/she will be summoned to a meeting with the Head of department (or his/her representative) and may face the consequences below, regardless of the reasons for his/her absences:

- Students who are supposed to sit the DU exam in June may be required to take the catchup exams in August instead.
- Students who are supposed to sit the mi-DU exam in June (and fail to obtain the minimum grade needed to join an intermediate group the following year) may be placed again in a beginners' group in September.

A . SEMESTER 1 (SPRING Y1) FINAL MARK

Semester 1 Final Mark is the average of:

1. The Continuous Assessment Semester 1 Average grade and
2. The mi-DU Exams Average

1. Continuous Assessment Semester 1 (Spring Y1) Average grade:

The average of the sum of all subjects proposed by the curriculum and taken by the FLE students during the semester, weighted by their coefficients, forms the Continuous Assessment Average mark of the semester

If the student took any Sports class during the semester, the bonus grade of the Sports course will be added:

- "0.00" if the final grade of the Sports class is less than 10.00/20
- "0.25" if the final grade of the Sports class is less than 12.00/20
- "0.5" if the final grade of the Sports class is less than 14.00/20
- "0.75" if the final grade of the Sports class is less than 16.00/20
- "1.00" if the final grade of the Sports class is 16.00 and above

2. Mi-DU Exam Average grade:

Mi-DU Exam Average grade is the average sum of all exams with the correspondent coefficient in place.

N.B.: The Semester 1 final mark is used to dispatch students in different tracks (beginners, advanced, etc.) for the next year. It's not a passing grade.

B . FINAL MARK OF THE PROGRAMME AFTER THE JUNE (Y2) DU SESSION

The final Mark of the year (Y2) is the average of:

1. DU grade (June session, Y2)
2. Continuous Assessment Final Mark of the year (S2 and S3)

In the event the DU average is greater than the Continuous Assessment Final Mark, the DU average will be considered as the Final Mark.

The passing grade is 10 out of 20

1. DU Average:

The DU average is the average sum of all exams with the correspondent coefficient in place.

Eliminatory grade: students must sit all the exams of the DU. All students must have a mark greater or equal to 6.00/20 to each one of the exams. Any grade below 6.00/20 is considered eliminatory. In case a student is absent from an exam his or her grade in this subject will be equal to "0.00". An absence during the DU exams cannot be justified.

2. Continuous Assessment Final Mark Y2

Continuous Assessment Final Mark Y2 is the average of:

- a. Continuous Assessment Semester 3 grade and
- b. Semester 2 Final Mark.

a. Continuous Assessment Semester 3 (Spring Y2) grade: The average of the sum of all subjects proposed by the curriculum and taken by the FLE students during the semester, weighted by their coefficients, forms the Continuous Assessment Average mark of the semester

The bonus grades for Sports and CinéFLE (elective courses) are added accordingly, applying the same calculation as for the Sports classes, semester 1.

b. Semester 2 Final Mark:

Semester 2 Final Mark is determined as the average of:

- The Continuous Assessment Semester 2 Average grade
- The Semester 2 Exams Average.

■ Continuous Assessment Semester 2 (Fall Y2) Average grade:

The average of the sum of all subjects proposed by the curriculum and taken by the FLE students during the semester, weighted by their coefficients, forms the Continuous Assessment Average mark of the semester

If the student took any Sports class during the semester, the bonus grade of the Sports course will be added, applying the same calculation rule as for the Sports classes, semester 1.

■ Semester 2 Exam Average grade:

Semester 2 Exam Average grade is the average sum of all exams with the correspondent coefficient in place.

C. FINAL MARK OF THE PROGRAMME AFTER THE CATCH-UP

SESSION (AUGUST Y2)

If a student fails to pass after the DU session in June (Y2) he or she will be granted a second attempt to sit the DU exams in August as a catch-up exam session. The DU August grade is the average sum of all the exams, weighted by their respective coefficient.

In this case the DU August average is considered as the only Final Mark of the year. No other grades are taken into consideration. The passing grade is 10 out of 20.

Note: in the 2nd semester (Fall) of the Foundation Year of Intensive French (FLE) Day Programme- 1,5 years, students will join new groups of different levels, including elementary or advanced groups, depending on their results of the first semester. Note that students **with a failing grade at the mi-du exams** will start at the beginner level.

IV. FLE DAY PROGRAMME -2 YEARS

The academic year of FLE (Foundation Year in Intensive French) Day Programme – 2 years consists of the 4 semesters (Fall Y1, Spring Y1, Fall Y2 and Spring Y2).

The first-year assessment includes:

- The (mid-term) exams at the end of the first semester (Fall, Y1) in January
- The second semester continuous assessment
- The mi-DU (mid-term) exam at the end of second semester (Spring, Y1) in June.

The second-year assessment includes:

- The semester 1 continuous assessment
- The (mid-term) exams at the end of the first semester (Fall, Y2) in January
- The second semester continuous assessment
- The DU exams at the end of the second semester (Spring, Y2), in June

Attendance Policy: Attendance is calculated per semester. In case a student's rate of absences reaches 40% per semester in more than 3 courses (each of them), he/she will be summoned to a meeting with the Head of department (or his/her representative) and may be dismissed from the university. Attendance is also calculated for FLE for the whole programme. Once a student reaches 20% of overall absence, he/she will be summoned to a meeting with the Head of department (or his/her representative) and may face the consequences below, regardless of the reasons for his/her absences:

- Students who are supposed to sit the DU exam in June may be required to take the catchup exams in August instead.
- Students who are supposed to sit the mi-DU exam in June (and fail to obtain the minimum grade needed to join an intermediate group the following year) may be placed again in a beginners' group in September.

A. FIRST YEAR FINAL MARK

The **first-year final mark** is the average of:

1. Mi-DU Exam grade
2. Continuous Assessment final mark

The passing grade is 10 out of 20.

1. Mi-DU Exam Grade

The Mi-DU takes place at the end of Semester 2. The Mi-DU grade is the average of all the exams subjects weighted by their respective coefficient.

2. Continuous Assessment final mark

The **Continuous Assessment final mark** is the average of the:

- a. Continuous Assessment Semester 2 grade
- b. Semester 1 Final Mark.

a. Continuous Assessment Semester 2 grade is the average sum of all the subjects of S2 weighted by their respective coefficient.
If the student took any Sports class during the semester, the bonus grade of the Sports course will be added:

- "0.00" if the final grade of the Sports class is less than 10.00/20
- "0.25" if the final grade of the Sports class is less than 12.00/20
- "0.5" if the final grade of the Sports class is less than 14.00/20
- "0.75" if the final grade of the Sports class is less than 16.00/20
- "1.00" if the final grade of the Sports class is 16.00 and above

b. Semester 1 final mark is the average of the:

- Continuous assessment semester 1 grade
- Semester 1 exams grade

■ **Continuous Assessment Semester 1 grade:** the average sum of all the subjects of S1 weighted by their respective coefficient.
If the student took any Sports class during the semester, the bonus grade of the Sports course will be added:

- "0.00" if the final grade of the Sports class is less than 10.00/20
- "0.25" if the final grade of the Sports class is less than 12.00/20
- "0.5" if the final grade of the Sports class is less than 14.00/20
- "0.75" if the final grade of the Sports class is less than 16.00/20
- "1.00" if the final grade of the Sports class is 16.00 and above

■ **Semester 1 exams grade:** the average of all the exams subjects weighted by their respective coefficient.

B. SECOND YEAR FINAL MARK

The result of the second year is calculated in the same way and follow the same rules as the FLE 1-year programme, as explained above (II, A and II, B)

Note: in the 2nd year of the FLE (Foundation Year in Intensive French) Day Programme- 2 years, students will join new groups of different levels, including elementary or advanced groups, depending on their results of the first semester. Note that students **with a failing grade at the mi-DU exams** will start at the beginner level.

V. FLE EVENING PROGRAMME - 2 YEARS

The academic year of FLE (Foundation Year in Intensive French) Day Programme – 2 years consists of the 4 semesters (Fall Y1, Spring Y1, Fall Y2 and Spring Y2).

The first-year assessment includes:

- The semester 1 continuous assessment
- The (mid-term) exams at the end of the first semester (Fall, Y1) in January
- The second semester continuous assessment
- The mi-DU (mid-term) exam at the end of second semester (Spring, Y1) in June

The second-year assessment includes:

- The semester 1 continuous assessment
- The (mid-term) exams at the end of the first semester (Fall, Y2) in January
- The second semester continuous assessment
- The DU exams at the end of the second semester (Spring, Y2), in June

Attendance Policy: Attendance is calculated per semester. In case a student's rate of absences reaches 40% per semester in more than 3 courses (each of them), he/she will be summoned to a meeting with the Head of department (or his/her representative) and may be dismissed from the university. Attendance is also calculated for FLE for the whole programme. Once a student reaches 20% of overall absence, he/she will be summoned to a meeting with the Head of department (or his/her representative) and may face the consequences below, regardless of the reasons for his/her absences:

- Students who are supposed to sit the DU exam in June may be required to take the catchup exams in August instead.
- Students who are supposed to sit the mi-DU exam in June (and fail to obtain the minimum grade needed to join an intermediate group the following year) may be placed again in a beginners' group in September.

Student's Attendance is reflected in the FLE transcript of each semester.

A. FIRST YEAR FINAL MARK

The first-year final mark is the average of the:

1. Mi-DU Exam grade
2. Continuous Assessment final mark

The passing grade is 10 out of 20.

1. Mi-DU exam grade

The Mi-DU takes place at the end of Semester 2. The Mi-DU grade is the average of all the exams subjects weighted by their respective coefficient.

2. Continuous Assessment final mark

The **Continuous Assessment final mark** is the average of the:

a. Continuous Assessment Semester 2 grade

b. Semester 1 final mark

a. **Continuous Assessment Semester 2 grade** is the average sum of all the subjects of S2 weighted by their respective coefficient.

b. **Semester 1 final mark** is the average of the:

- Continuous assessment semester 1 grade
- Semester 1 exams grade

■ **Continuous Assessment Semester 1 grade:** the average sum of all the subjects of S1 weighted by their respective coefficient.

■ **Semester 1 exams grade:** the average of all the exams subjects weighted by their respective coefficient.

B. SECOND YEAR FINAL MARK

I. FINAL MARK OF THE PROGRAMME AFTER THE JUNE DU SESSION

The first-year final mark is the average of the:

1. The DU grade (June session) and
2. The Continuous Assessment Final Mark

In the event the DU average is greater than the Continuous Assessment Final Mark, the DU average will be considered as the Final Mark.
The passing grade is 10 out of 20

1. DU grade:

The DU average is the average sum of all exams with the correspondent coefficient in place.

Eliminatory grades: Students must sit all the exams of the DU. All students must have a mark greater or equal to 6.00/20 to each one of the exams. Any grade below 6.00/20 is considered **eliminatory**. In case a student is absent from an exam his or her grade in this subject will be equal to "0.00". An absence during the DU exams cannot be justified.

2. Continuous Assessment Final Mark: The Continuous Assessment final mark is the average of the:

a. The Semester 1 Final Mark

b. The Continuous Assessment Semester 2 grade

a. **Semester 1 Final Mark:** The Semester 1 Final Mark is the average of:

- The Continuous Assessment Semester 1 grade and
- The mi-DU Exams Average

■ **Continuous Assessment Semester 1 (Fall) Average grade:**

The average of the sum of all subjects proposed by the curriculum and taken by the FLE students during the semester, weighted by their coefficients, forms the Continuous Assessment Average mark of the semester

■ **Mi-DU Exam Average grade:** Mi-DU Exam Average grade is the average sum of all exams with the correspondent coefficient in place

b. Continuous Assessment Semester 2 (Spring) grade:

The average of the sum of all subjects proposed by the curriculum and taken by the FLE students during the semester, weighted by their coefficients, forms the Continuous Assessment Average mark of the semester

II. FINAL MARK OF THE PROGRAMME AFTER THE CATCH-UP SESSION

If a student fails the year after the DU exams in June, he or she will be granted a second attempt to sit the DU exams in August as a catch-up exam session.

In this case the DU August average is considered as the only Final Mark of the year. No other grades are taken into consideration.

The DU August Average grade is determined as the average sum of all exams with the correspondent coefficient in place. The passing grade is 10 out of 20.

F. NOTE ON THE DU CATCH-UP SESSION

The DU catch-up session of August is open to all students, even to those who are not enrolled in the FLE programme but wish to certify their level in French in order to enter a Bachelor in French.

G.FLE REPEATER POLICY

A student with a failing grade (i.e a final grade below 10/20) will be given one chance to repeat the Foundation Year in Intensive French: in other words, a student is allowed to extend his studies only for two semesters and according to the below table:

| Normal Programme Duration | Repeater Policy – Maximum Programme Duration |
|---|--|
| One semester (Spring) | Three semesters (Spring Y1, Fall Y2, Spring Y2) |
| Two semesters (Fall and Spring) | Four semesters (Fall Y1, Spring Y1, Fall Y2, Spring Y2) |
| Three semesters (Spring Y1, Fall Y2, Spring Y2) | Five semesters (Spring Y1, Fall Y2, Spring Y2, Fall Y3, Spring Y3) |
| Four semesters (Fall Y1, Spring Y1, Fall Y2, Spring Y2) | Six semesters (Fall Y1, Spring Y1, Fall Y2, Spring Y2, Fall Y3, Spring Y3) |



Undergraduate Programmes

Undergraduate Programmes

Rules of Sorbonne University's Faculty of Humanities

An undergraduate programme is organized over 6 semesters (S1, S2, S3, S4, S5, S6) of 30 credits each (European credits and Transfer System) spread over 3 years (L1, L2, L3).

Each semester is made of UEs (Unités d'enseignement: Teaching units) and some UEs are made of ECs (Eléments constitutifs: Constituent elements). A UE can be validated at each period in which it is taught. To be awarded a minimum grade of 10 out of 20 means successfully achieving one EC, or UE, or semester. Achievement can, however, be obtained by compensation,

■ A UE is validated if the average of its ECs is a minimum of 10 out of 20. This validation can be the result of passing all ECs related to a UE or be obtained by compensation between these ECs

■ A semester is validated if its average is a minimum of 10 out of 20. This validation can be the result of passing all UEs related to the semester or be obtained by compensation between these UEs

■ A year of study is validated if the annual average of both semesters constituting the same academic level is a minimum of 10 out of 20. This validation can be the result of the validation of these two semesters by passing them both or by compensation between them

Compensation cannot occur between EC of different UEs, UEs of different semesters or semesters of different years of study.

There is three possible assessment modalities: for each UE and ECs, the relevant modality is specified in the syllabus of the course:

■ Integral continuous assessment (CC): it consists of several assignments, works or exams (at least two) made during the semester. There is no final exam nor catch-up exam

■ Mixed assessment (CC+ CT): it is made of evaluations done throughout the semester and a final exam at the end of the semester. There is a catch-up session.

■ Final assessment (CT): there is only one exam per EC or UE or group of UEs at the end of the semester. There is a catch-up session.

In case of absence at a CC evaluation, and in case the absence is considered justified by the Head of department, on the basis of supporting documents, another session can be organized. If the absence is unjustified, no other

session will be organized and the grade will be 0.

In case of absence at a CT no replacement exam is organized beside the exams of the 1st session and the catch-up session and the grade is zero.

There is no eliminatory grade.

If the annual average of a year of study is less than 10 out of 20 after the first exam session (January for the S1; May for the S2), student must retake the failed UE/EC (evaluated at the first session) of each failed semester at the make-up session (in June/July for both semesters), with the following conditions:

■ Within one failed semester, all validated UEs (or ECs of a validated UE) are not to be repeated, even to improve results

■ For non-validated UEs, only ECs below 10 are to be repeated

■ Absence at the make-up session leads to a replacement of the previous grade by an ABI (Absence injustifiée), it means a 0 out of 20

Following the make-up session, the notes of the catch-up session replace that of the initial session (even if they are not better than the previous one) and the average is calculated. You can either validate all the semesters, or only one of them, or fail both.

In case the UE fully evaluated through CC are failed and the final average of the year of study is less than 10 out of 20, the student will have to retake the failed UE and/or EC the next year.

You can move to the next level of the Licence by validating both semesters of the current year, either by achieving a minimum average of 10 out of 20 in each semester or by compensation. Students may also pass to the next level without having completed all the UEs. In this situation (in debt/AJAC), students are enrolled simultaneously in two consecutive years of the same programme.

The minimal conditions to be authorized to continue in case you did not validate all the semesters of the previous years:

■ To register in S3 you should have obtained S1 and/or S2

■ To continue in S4, you must validate at least two of the three previous semesters

■ To continue in S5 you must validate year one and either S3 or S4: the student cannot pass to the third year, if both S1 and S2 are not validated even if he validates S3 and S4

■ To continue in S6 you should have validated S1 and S2 and at least two semesters among S3, S4 and S5

In those cases, students must register for and validate the missing UEs during the following year. Students should discuss with their Academic Coordinator and/or the Head of Department in order to understand exactly what remains to be validated.

Graduating at the end of the third year of Licence requires successful completion of the six semesters (S1, S2, S3, S4, S5, and S6), directly or by compensation, as explained above.

There is no eliminatory grade. Once validated, one UE and the related ECTS (credits) are definitively acquired. In case the UE has not been validated, any EC grade higher or equal to 10/20 can be kept for maximum four years from when they are obtained.

Based on the average of the results obtained after completion of the 6 semesters of the Bachelor Programme, the degree issued will include the below information:

- "Assez bien" ("Fairly good") when the diploma result is between 12 and 13.99 out of 20
- "Bien", ("Good") when the diploma result is between 14 and 15.99 out of 20
- "Très bien" ("Very good") when the diploma result is equal to or greater than 16 out of 20

Rules of Sorbonne University's Faculty of Sciences and Engineering

To obtain their Bachelor's degree, students follow a course divided in 6 pedagogical semesters (S1, S2, S3, S4, S5, S6), grouped in 3 pedagogical years (L1, L2, L3).

The curriculum is broken down into teaching units (Unités d'enseignement, UE). Each teaching unit corresponds to a coherent set of lessons and represents a set of skills, knowledge and/or know-how. Each UE is assigned a number of credits (ECTS) proportional to the total volume of activities that a student who follows this UE must provide. Each teaching semester totalizes 30 ECTS. Six semesters of 30 credits or 180 ECTS in total are necessary to validate a Bachelor.

All the UEs (except internships, or Integration into the World of Work or project-based courses) are evaluated through CC (continuous assessments): it consists of several evaluations being done during the semester, while the last one is comprehensive and can be done during the Final Examination Week. There is a second chance for each failed UE (except internships, or Integration into the World of Work or project-based courses). There is no eliminatory grade.

Validation of UEs

A UE can be validated at each period in which it is taught. The validation of a UE can be obtained in two different ways:

- If the average of all the marks taken into account for this UE, affected by their respective coefficient, is greater than or equal to 10 out of 20
- by decision of the jury (semester or annual compensation, or points de jury)

Validation of semesters

A semester can be validated in four different ways

- By acquisition of all the UEs constituting the semester
- By semester compensation, when at least one of the UE of the semester is not acquired, but that the general average of the semester (of all the constituent UE of the semester affected by their respective coefficient) is greater than or equal to 10 out of 20. The credits associated with the UE not acquired this semester are then acquired
- By annual compensation, when the average of the two semesters of the academic year is greater than or equal to 10 out of 20. The credits associated with the UE not acquired in one of these semesters are then acquired
- By decision of the Jury, when the average of the two constitutive semesters of the teaching year is less than 10 out of 20

Half-yearly compensation is made at the end of the period on the 30 credits relating to the teaching units constituting the semester. All teaching units registered in the semester teaching contract participate in the compensation. In the event that the student, in agreement with the training department in which s/he is registered, has prepared during this period for more than 30 credits, the compensation is then made on the 30 credits of the semester educational contract, the UE additional not provided for in the semester teaching contract do not enter into the compensation.

The compensation between semester is made at the end of the teaching year, after the initial assessments, then, if necessary, at the end of the second chance. The score is calculated for an academic year and the compensation of semesters of 2 different programme years (L1 and L2 for example) does not arise.

Second chance assessment

If a semester is not validated, nor compensated after the initial assessments of both semesters have taken place, a second chance is offered for any teaching unit not acquired (except internships, or Integration into the World of Work or project-based courses). In the event of non-attendance at the second chance, the results of the initial assessment are kept.

At the end of the second chance, the marks of the initial tests which were not subject to the second chance are retained. The marks of the initial test which have been subject to the second chance are replaced by the second chance note when this score is higher, taking into account the respective coefficient, and otherwise are kept. The semester is validated if the average is at least 10 out of 20, or by compensation with the other semester, or by jury points.

A student can waive the semester or the annual compensation in order to improve his average. He/she must notify the Head of the academic department in writings within two working days of the publication of the results of the initial assessment. In this case, he/she is declared not admitted and h/she must pass all the "second chance assessments" of the UEs not acquired during the initial assessment.

Progression to the next pedagogical year

To enter the next level, the student should have validated the year, either directly, or by compensation between the two semesters. A student cannot be enrolled simultaneously in teaching units of two different pedagogical years of the programme (for example: S1 and S3, S2 and S4 etc.).

Each UE validated, either by achieving 10 out of 20 or by compensation or by decision of the jury is definitively acquired, as well as the related ECTS.

If a student repeats only one of the two semesters, the results of the validated semester are taken into account in the validation process of the year of repetition.

When a UE is not validated at the end of the academic year, its grade is lost in totality.

If they are greater than or equal to 12 out of 20, the marks assessing the practical skills, the internships, the projects, and bibliographic research are kept for one year. In case the student does not want to keep such a grade, she/he must request it in writing. The new grade will replace the former one, even if it is lower.

No grade is eliminatory.

Validation of the degree

The Bachelor degree is obtained by validating each of the six semesters of the programme, after possible application of the rules of compensation and decision of the jury.

Mentions "passable", "fairly good", "good", "very good" are awarded by the jury of the degree, based on the average of the last two semesters of the diploma.

Rules of the University Paris Cité Faculty of Law, Economics and Management

A bachelor programme is organized over 6 semesters (S1, S2, S3, S4, S5, S6) of 30 credits each (European credits and Transfer System) spread over 3 years (L1, L2, L3).

The curriculum is made of "fundamental teaching units" and other teaching units, both clearly identified in the structure of the programme.

Validation of UEs

A UE whose score is greater than or equal to 10/20 is definitively acquired and capitalizable.

The fundamental teaching units of one semester are definitively acquired by compensation if the global average in the block formed by these fundamental UEs, weighted by their coefficient, is greater than or equal to 10/ 20: or by compensation between the blocks of fundamental UEs of the two semesters of the same pedagogical year.

All teaching units of a validated semester are definitively acquired.

The acquisition of the teaching units entails the acquisition of the corresponding ECTS.

Validation of semesters

A semester is obtained and validated under the two following cumulative conditions:

- Obtain, for the block formed by the fundamental units an overall average, weighted by the coefficients of the UEs, equal to or greater than 10/ 20; or obtain for the blocks of fundamental units of the two semesters of the same pedagogical year and overall average of at least 10/20

- Obtain, for all the UEs constituting the semester, an overall weighted average equal to or greater than 10/20

The validation of the semester entails the acquisition of 30 ECTS

Validation of the year

The year is obtained under the two following cumulative conditions:

- The average of the two semester blocks of fundamental UE is greater than or equal to 10/20

- The average of the two semesters is greater than or equal to 10/20

The validation of the year entails the acquisition of the corresponding ECTS (60 ECTS)

Progression to the upper year

The student who has validated the 60 ECTS of the study year is registered in the upper year of the diploma.

A student who failed to validate the year is authorized to continue in the upper year of the programme as AJAC if and only if he/she fulfills the two following conditions:

- Have validated at least 48 ECTS out of the 60 ECTS of the current year
- Have validated the block of fundamental units of each semester of the current year

AJAC students must repeat all the failed units.

No enrollment in L3 is authorized until the two semesters of the L1 are validated

Validation of the degree

The Bachelor's degree is obtained when all 3 years have been validated. The total of ECTS acquired is 180.

The validation of the units, the semesters, the years, and the degree, direct or by compensation, is verified by the jury.

Mentions

Mentions are awarded by semester, by year and by degree

- "Passable" is awarded to students who have validated the year and whose overall weighted average is greater than 10/20
- "Assez Bien" ("Fairly good") is awarded to students who have validated the year and whose overall weighted average is greater than 12/20
- "Bien" ("Good") is awarded to students who have validated the year and whose overall weighted average is greater than 14/20
- "Très bien" ("Very good") is awarded to students who have validated the year and whose overall weighted average is greater than 16/20
- "Excellent" ("Excellent") is awarded to students who have validated the year and whose overall weighted average is greater than 18/20

The Mention of the degree is that of the last year.

Second session

The control of the acquisition of knowledge is done within the framework of a first session of evaluation. Students who do not validate the year in the first session have the right to participate in a second session. Following the make-up session, the notes of the second if they are better than the grades obtained for the same UE at the first session and the average is recalculated, according to the respective coefficient of the courses and UEs.

GENERAL EDUCATION PROGRAMME

The General Education Programme at Sorbonne University Abu Dhabi is an essential initiative designed to broaden your horizons. This comprehensive and pluridisciplinary Programme is focused on three main topics:

Level Course

L1 Students Emirati Studies

L2 Students Scientific Approach and Critical Thinking

L3 Students Innovation, Entrepreneurship, and Sustainability

The goal is to provide you with a well-rounded education, equipping you with essential knowledge about the past, present and future of the UAE, about the scope methods, questioning, perspectives of many disciplines (Arts, Humanities, Law and Economics, and Sciences), and about entrepreneurship and employability skills. The Programme offers a dynamic learning experience that complements your academic pursuits and will integrate:

- a mix of engaging sessions, discussions, and activities, both on campus and off campus, at the beginning of the academic year, each student of L1, L2 and L3. The structure of this 40-hour schedule is designed to allow a broad and multidisciplinary exploration and understanding of each subject. Each day, you will engage in activities that not only broaden your knowledge but also foster critical thinking, initiation to research, aesthetic appreciation and practical skills.
- from the end of the first semester, the students of the various majors will realize a collective project related to each topic under the supervision of the teacher and defend it at the end of the academic year.

Attendance at this Programme is compulsory, as mandated by the Commission for Academic Accreditation, Ministry of Education in UAE. Your presence will be closely monitored to ensure compliance with these requirements. This is a unique opportunity to immerse yourself in subjects that are integral to your academic, personal and professional development. Whether you are delving into the rich history and culture of the UAE, exploring the scientific approach and critical thinking, developing innovative and sustainable solutions or building your future career, each course is designed to expand your intellectual and practical capabilities. Your active participation is crucial, and we look forward to seeing you engage with the content and your peers throughout this transformative week. Should you have any questions or need further information, please do not hesitate to contact us at csevents@sorbonne.ae





Postgraduate Programmes

Postgraduate Programmes

Postgraduate programmes are typically 4-semester programmes, totaling 120 ECTS.

SUAD offers one Master with specific delivery format: the Master in Marketing, Management, Communication, Media: being a M2, students are directly admitted in the second year and are granted the equivalency of the 1st year. The total of ECTS is 120. The programme is offered over three semesters.

Postgraduate Programme Progression Rules

Each programme has its specific assessment modalities. Kindly refer to your Academic Coordinator or to the Catalogue of the courses and the syllabi of the courses.

Validation of UEs

A UE is validated if the average of its EC (if any), weighted by their respective coefficient, is a minimum of 10 out of 20. This validation can be the result of passing all ECs related to the UE or be obtained by compensation between ECs. Compensation cannot occur between ECs of different UE. For UEs that are not made of EC, the UE is validated if the average of all assessments of the UE, weighted by their respective coefficient, is a minimum of 10 out of 20.

Once a UE is validated it is definitively acquired, as well as the corresponding ECTS.

Validation of semesters

A semester is validated if the average of its UEs weighted by their respective coefficient, is a minimum of 10 out of 20. This validation can be the result of passing all UEs or be obtained by compensation between UEs. Compensation cannot occur between UEs of different semesters.

Validation of a year of study

A year of study is validated if the average of both semesters constituting the same academic level is a minimum of 10 out of 20. This validation can be the result of passing both semester or be obtained by compensation between them.

Progression to the upper level

Students can move to M2 only by validating the M1.

Validation of the degree

The degree is obtained by validating each of the years. No compensation occurs between different pedagogical years.

There is no eliminatory grade.

Depending on their specific rules, Master's programmes may or may not have Final exam and catch-up sessions. Kindly refer to your Academic Coordinator and to the Catalogue and syllabi of the courses.

Catch-up session general rules of SU Faculty of Humanities

■ Catch-up sessions grades replace the grades of the failed courses and the weighted average is recalculated.

■ In case a student is absent at the catch-up session, the grade is 0

Second chance general rules of UPC Faculty of Law, Economics and Management

■ Second chance grades replace the grade of the failed if they are better than the grades obtained for the same UE at the first session.

■ In case a student is absent at the second chance, the grade is zero

Mentions

Each Faculty has its specific rules regarding the Mentions.

1. SU faculty of humanities degrees

■ "Assez bien" ("Fairly good": 12 to 13.99)

■ "Bien" ("Good": 14 to 15.99)

■ "Très bien" ("Very good": 16 and above)

The mention of the degree is awarded based on the average of the 4 semesters of the programme

2. SU Faculty of sciences degrees

■ "Passable" ("Passable": 10 to 11.99)

■ "Assez bien" ("Fairly good": 12 to 13.99)

■ "Bien" ("Good": 14 to 15.99)

■ "Très bien" ("Very good": 16 and above)

The mention of the degree is awarded based on the average of the last 2 semesters of the programme.

1. UP Faculty of Law, Economics and Management degrees

■ "Passable" ("Passable": 10 to 11.99)

■ "Assez bien" ("Fairly good": 12 to 13.99)

■ "Bien" ("Good": 14 to 15.99)

- “Très bien” (“Very good”: 16 to 17.99)
- “Excellent” (“Excellent”: 18 and above)

Mentions are awarded by semester, by year and by degree:
The mention of the degree is that of the last year.

Assessment Modalities

Assessment of a course is done either through Continuous Assessment (CC) or through Final Exam (CT) or through a combination of Continuous Assessment and Final Exam (CC+ CT). The respective part of each assessment in the calculation of the CC average depends on the course and is determined by the instructor, the respective part of CC and CT in the calculation of the UE's average depends on your programme's rules. The assessments modalities are explained in the course's syllabus.

Academic Transcripts

Once exam marks (for Contrôle Continu as well as Final Exams) are collated at Sorbonne University Abu Dhabi, these are then transferred to Paris and entered into the Apogée system (grading system used in France by Sorbonne Université and Université Paris Cité). Juries are established by the President of the University in Paris (SU or UPC), they are composed of faculty. They verify the grades, and finalize decisions for each major. As you are part of the partner Universities in Paris, your results will be verified along with Paris students, and the juries will meet according to the academic calendar followed by Sorbonne Université and Université Paris Cité. No result can, therefore, be communicated to students before the jury has been held in their major. Results and transcripts will be communicated to undergraduate students at the end of each semester. Postgraduate students may receive results and transcripts at the end of the academic year, depending on the calendar specific to their programme.

Once the final grades are received, the Admission Section at the Registrar uploads the transcripts and grades. Student with outstanding dues will not be permitted to view their grades. The Admissions section is able to assist you with your individual requests related to the transcripts.

Transcripts are in French and use a specific terminology. You may get in touch with your Programme Coordinator for an explanation on the terminologies used in the transcript. The transcripts indicate the grades you have obtained in each subject and the number of credits (ECTS) you have been granted (for Bachelor and Postgraduate programmes).

Consultation of Exam Papers

Students can consult their exam papers within 5 working days from receiving the transcript at the Exam Office, in the presence of the Professor and/or the Head of the concerned Academic Department. No other advocate may be present. The purpose of the meeting is to better understand the grading and the strengths and weaknesses of the submitted exam paper.

Progression from Foundation Year to Undergraduate Programmes

■ From Foundation Year in Intensive French (FLE) to bachelor programmes taught in French. Validating the DU (Diplôme d'Université) in June or in August, is the condition for the students enrolled in the French Intensive Programme to pursue in the Bachelor Programme in which they were offered conditional admission when enrolled in FLE

■ From foundation year in records management to the bachelor in records management and archival science
The validation of the FYRMAS is the condition for a student enrolled in this programme to be admitted in the 1st year of the Bachelor in Records Management and Archival Science. In case of failure, the student cannot join the Bachelor and is not allowed to retake the FYRMAS.

■ From foundation year in sciences to the Bachelor in Physics or the bachelor in mathematics
Validating the FYS is the condition for a student enrolled in the FYS to pursue into the first year of the Bachelor in Physics or the first year of the Bachelor in Mathematics (depending on the programme in which the student was offered conditional admission when registered in the FYS). In case of failure in the FYS, the student cannot join the Bachelor and is not allowed to retake the FYS.

Progression from Undergraduate to Postgraduate Programmes

Once you have obtained your undergraduate degree, you are entitled to join a postgraduate programme at SUAD, provided you obtained the minimum GPA (12/20) and meet the specific requirements of the programme in which you want to enroll. Professional experience may also be considered, if relevant. For some of our Master programmes professional experience is a mandatory requirement.

Graduation and Your Degree

To graduate from Sorbonne University Abu Dhabi, students must:

- Graduating from the Undergraduate programmes, students at the end of the third year of the programmes requires successful completion of all six semesters directly or by compensation. The curriculum follows the European Credit Transfer System and Sorbonne Université (France) issues the Diploma. The two-year programme requires the completion of 180 ECTS.
- for Postgraduate programmes, students at the end of second year requires successful completion of all four semesters directly or by compensation. The curriculum follows the European Credit Transfer System and Sorbonne Université (France) issues the Diploma. The two-year programme requires the completion of 120 ECTS.

The following Degrees are issued by Sorbonne Université and Université Paris Cité in France

- Undergraduate's degree (Licence)
- Postgraduate's degree
- University Diploma

Graduation Ceremony

A graduation ceremony is held usually in November of every year. On this special day, Bachelor, Master and DU Sports' graduates are surrounded by relatives and friends, eminent personalities from the government, and business communities. In addition, the event will be graced by the Chairwoman of the Board of Trustees, Board members, the President of Sorbonne University in Paris our Executive Committee members, "Les Amis de la Sorbonne" representatives, members of the media, as well as Academic and Administrative team members from Sorbonne Université and Université Paris Cité. You should have cleared all outstanding fees and duly returned any university property to find a place in the graduation list. For any enquiries relating to graduation, email: graduation@sorbonne.ae

All You Need to Know About Your Degree

Your degree will not be handed to you before the graduation ceremony. You may however request for signed academic transcripts and/or a completion certificate. Note that:

- All degrees are issued in Paris and forwarded to the Registrar department at Sorbonne University Abu Dhabi
- Your name on the degree is the legal name as per your passport submitted to the Registrar. It is your responsibility to ensure that your personal information is correct before the degree is issued. The University will not re-issue a degree for a mistake committed by the student
- Students living abroad may request the University to courier their degrees to an address. You must provide a complete physical address (not a PO Box) and an associated telephone number to ensure correct delivery, and also bear any related expenses
- You assume full responsibility for any damage/loss (regardless of the cause) to your degree after graduation. The University will not re-issue a damaged/lost degree. A "True Copy" may be issued on request. The student has to bear any related expenses for issuance of a True Copy
- For your degree to be recognized in the UAE, it needs to be attested by the Ministry of Education (Higher Education Affairs). More details can be found at <https://www.moe.gov.ae> There is no attestation required from France
- The degrees are issued in French language. Students may request for an official translation. Any related charges are borne by the student



Research and Grants (for Postgraduate Students)

University Research Strategy

SUAD has a comprehensive research strategy to support its strategic plan and to outline its approach to building research capacity. This strategy relies on international teams that are supported by Sorbonne University research centres based in Paris. This approach guarantees the critical mass needed for research efficiency in the SUAD ecosystem. Research activity in SUAD is within Sorbonne University's fields of excellence. The Sorbonne University institutes provide an extensive range of research topics, from ecological transition, heritage and music to medical engineering, data and artificial intelligence. The international teams of the Sorbonne University laboratories ensure a continuity for the research activities established at SUAD. Moreover, faculty are encouraged to create privileged contacts for partnerships with international companies based in the UAE and throughout the Middle East.

In addition, the SUAD campus is home to a branch of the French Centre Français de Recherche de la Péninsule Arabique (CEFREPA). The University is also very active in organizing conferences, colloquiums and various scientific events, to which internationally renowned researchers are invited.

Research Chairs of Excellence

SUAD is home to two industrial chairs of excellence: Total and Thales at the Sorbonne Centre for Artificial Intelligence (SCAI) in Abu Dhabi. The Centre engages in a range of activities to build research capacity, enhance research-based education and meet the national priorities of Abu Dhabi. The research infrastructure is set-up in accordance with the various research project specifications both within SUAD and in collaboration with corporate partners and institutions.

In addition to the 2 existing Chairs, SUAD is committed to establishing more Chairs in the coming years to align with its strategic priorities. Within these chairs, faculty will be supported to foster an environment of innovation and creativity, and students will be given an opportunity to actively engage in research.

Student Engagement in Research

As a multidisciplinary research led institution, SUAD nurtures research-based education and embeds research activity in both undergraduate and postgraduate programmes, where students are encouraged and supported to participate in research projects as well as develop their own initiatives.

The building of research capacity at the University has been facilitated by the creation of Chairs of Excellence. Through these Chairs, senior scientists deliver courses to students in their specialty, and students are encouraged to become Research Assistants and participate in a range of research activities.



SUAD Faculty 2024-2025

| Faculty Name | Institution Name | Qualification Year | Qualification Name | Qualification Major | Position Title |
|--------------------------------|--|--------------------|--------------------|---|---|
| Elisabeth Schmidt ep. Zollmann | Université Sorbonne Nouvelle Paris | 2008 | Doctorate | German Studies | Associate Professor Applied Foreign Languages (Head of Department) |
| Rana El Housseini Frangieh | Université Saint-Joseph de Beyrouth | 2013 | Doctorate | Applied Foreign Languages | Assistant Professor Applied Foreign Languages |
| Concetta Maria La Rocca | University of Catania | 2016 | Master | Languages and Cultures | Lecturer - Applied Foreign Languages |
| Sana Abbas | Lumière University, Lyon 2 | 2002 | Doctorate | Applied Foreign Languages | Lecturer - Applied Foreign Languages |
| Spencer Jones | Stellenbosch University | 2002 | Master | Arts in General Linguistics | Lecturer - Applied Foreign Languages |
| Maria Flor Mateo Romo | Complutense University of Madrid | 2003 | Master | International Relations Communication | Lecturer - Applied Foreign Languages |
| Glenn Gerald Van Kessel | Université Libre de Bruxelles | 1995 | Master | Business Administration | Lecturer - Applied Foreign Languages |
| Christophe Moulherat | Panthéon-Sorbonne University – Paris 1 | 2001 | Doctorate | History | Associate Professor Archaeology & History of Art |
| Karine Germoni | Aix-Marseille University | 2009 | Doctorate | French Language and Contemporary Literatures in French | Associate Professor French Studies (Head of Department) and FLE Department (Head of Department) |
| Angeliki Kordoni | University Sorbonne Nouvelle-Paris 3 | 2015 | Doctorate | Didactics of Texts, Languages and Cultures | Associate Professor French as a Foreign Language (Program Coordinator) |
| Madhat Ahmad | University Franche-Comté | 1992 | Doctorate | Doctorate in Sciences of Language, Didactics and Semiotics | Lecturer - French as a Foreign Language |
| Hana Subhi Salih | University Sorbonne Nouvelle-Paris 3 | 1985 | Doctorate | French Literature and Civilization (19th and 20th centuries) | Lecturer - French as a Foreign Language |
| Francoise Abdel Fattah | University Franche-Comte | 2006 | Doctorate | Science of Language, Didactics and Semiotics | Lecturer - French as a Foreign Language |
| Jeanine El Khoury | Sorbonne University Paris 4 | 2011 | Master | Literature, Philology, Linguistics, Speciality French Language | Lecturer - French as a Foreign Language |
| Charbel Elias | University Sorbonne Nouvelle-Paris 3 | 2005 | Master | Didactology of Languages and Cultures | Lecturer - French as a Foreign Language |
| Emilie Crocq Othman | Aix-Marseille University | 2007 | Master | Master of Arts, Lettres, Languages and Civilisations, professional purpose, Speciality Language Sciences. | Lecturer - French as a Foreign Language |
| Sophie Marie Line Quinchamp | Artois University | 2021 | Masters | French as Foreign Language | Lecturer Applied Foreign Languages |
| Samson Mutsagondo | University of South Africa | 2021 | Doctorate | Information Science | Post-DOC in Records Management and Archival Science |

| Faculty Name | Institution Name | Qualification Year | Qualification Name | Qualification Major | Position Title |
|---------------------|---|--------------------|--------------------|--|---|
| Frederic Lebre | University Stendhal Grenoble 3 | 2014 | Master | Master of Arts, Literature and Languages, Speciality French as a Foreign Language | Lecturer - French as a Foreign Language |
| Nathalie Bouyssy | Sorbonne University Paris 4 | 2014 | Master | Arts, Literature and Languages, Speciality Didactics of French as a Foreign Language | Lecturer - French as a Foreign Language |
| Ludivine Prenz | University Stendhal Grenoble 3 | 2014 | Master | Master of Arts, Literature and Languages, Speciality French as a Foreign Language | Lecturer - French as a Foreign Language |
| Mona Wehbe | Sorbonne University Abu Dhabi - Saint Joseph University | 2016 | Master | Master in Didactics in French as Foreign Languages - Research Master degree in French Literature | Lecturer - French as a Foreign Language |
| Thery Beord | University Rouen Normandie | 2011 | Master | Master of Arts, Literature and Languages | Lecturer - French as a Foreign Language |
| Jessica Asse | University Sorbonne Nouvelle-Paris 3 | 2010 | Master | Language Sciences - Didactics of Languages, Speciality Didactics of French language and other Languages. | Lecturer - French as a Foreign Language |
| Maelle Cammas | University Sorbonne Nouvelle-Paris 3 | 2017 | Master | Didactics of French as a Foreign / Second Language | Lecturer - French as a Foreign Language |
| Romain Degroote | University Paris Diderot - Paris 7 | 2014 | Master | Didactics of French as a Foreign Language | Lecturer - French as a Foreign Language |
| Walid Benghabrit | University Paul Valéry Montpellier 3 | 2013 | Master | Master's degree in Arts, Letters, Languages with a Research Focus: Language Sciences, Specialty Analysis of Media Discourse, Sociolinguistics and Teaching of Languages and Cultures | Lecturer - French as a Foreign Language |
| Celia Ouali | Sorbonne University Paris 4 | 2011 | Master | Literature, Philology, Linguistics, Speciality in Applied French Language | Lecturer - French as a Foreign Language |
| Moones Aref | Jean Monnet University - Saint-Etienne | 2016 | Master | Training Engineering for FLE/S : Expertise, Design, and Organization in FLE/ FOS | Lecturer - French as a Foreign Language |
| Marie Astrid Morvan | Le Mans University | 2012 | Master | Didactics of French as a Foreign Language, Speciality Didactics, Language Policies, ICTES | Lecturer - French as a Foreign Language |
| Stephane Desruelles | Université Paris 4 Sorbonne | 2004 | Doctorate | Geography | Associate Professor Geography & Urban Planning (Head of Department) |
| Lotfi Lahmar | University of Paris | 2021 | Doctorate | Dynamics of Environment | Assistant Professor Geography & Urban Planning |

| Faculty Name | Institution Name | Qualification Year | Qualification Name | Qualification Major | Position Title |
|----------------------------------|--|--------------------|--------------------|-------------------------------------|--|
| Prof. Kosmas Pavlopoulos | National and Kapodistrian University of Athens | 1992 | Doctorate | Geography and Urban Planning | Professor Department of Geography and Planning |
| Yann Pierre Charles Marie Rodier | Université Paris 4 Sorbonne | 2012 | Doctorate | New and Modern History | Associate Professor History Department (Head of Department) |
| Forget Chaterera Zambuko | University of South Africa | 2017 | Doctorate | Doctor of Literature and Philosophy | Assistant Professor Literature and Philosophy |
| Victor Kamanga Kabata | University of Kwa-Zulu-Natal | 2019 | Doctorate | Philosophy in History | Post Doc Records Management History Department |
| Mehluli Masuku | University of South Africa | 2020 | Doctorate | Philosophy in Information Science | Assistant Professor Management History Department |
| Maia-Oumeima Hamrouni | Université Paris 4 Sorbonne | 2016 | Doctorate | International Public Law | Associate Professor Law, Economics and Management |
| Salem Boubakri | Paris Nanterre University | 2010 | Doctorate | Economics | Associate Professor Law, Economics and Management |
| Beatriz Garcia | The Graduate Institute - Geneva | 2008 | Doctorate | International Law | Associate Professor Law, Economics and Management |
| Amar Ali Jasim Ahmed | University of Ljubljana | 2021 | Doctorate | Sociology of Culture | Assistant Professor Marketing, Management, Communication and Media |
| Claude Vishnu Spaak | Université Paris 4 Sorbonne | 2006 | Doctorate | Philosophy | Assistant Professor Philosophy & Sociology (Head of Department) |
| Clio Chaveneau | Paris Decarte University | 2016 | Doctorate | Sociology | Associate Professor Philosophy & Sociology |
| Valerie Le Guyon | University of Lille | 1997 | Doctorate | Sciences | Associate Professor Sciences & Engineering (Head of Department) |
| Omar El Dakkak | Université Paris 6 Pierre and Marie Curie | 2007 | Doctorate | Mathematics | Associate Professor Sciences & Engineering |
| Joumana Elrifai | Katholieke Universiteit Leuven | 2012 | Doctorate | Engineering | Assistant Professor Sciences & Engineering |
| Ahmed Slimani | Université de Versailles Saint-Quentin-en-Yvelines | 2012 | Doctorate | Engineering | Associate Professor Sciences & Engineering |
| Stavros Christopoulos | University of Cambridge | 2009 | Doctorate | Physics | Associate Professor Sciences & Engineering |

| Faculty Name | Institution Name | Qualification Year | Qualification Name | Qualification Major | Position Title |
|--------------------------|--|--------------------|--------------------|--|--|
| Gianluca Mola | Polytechnic University of Milan | 2006 | Doctorate | Mathematics | Assistant Professor Sciences & Engineering |
| Lama Tarsissi | Grenoble Alpes University | 2017 | Doctorate | Mathematics and Computer Sciences | Associate Professor Sciences & Engineering |
| Eliane Bsaibess | Université du Littoral côte d'Opale | 2018 | Doctorate | Physics | Assistant Professor Sciences & Engineering |
| Tanujit Chakraborty | Indian Statistical Institute | 2020 | Doctorate | Engineering | Associate Professor Sciences & Engineering |
| Grace Younes | Université Paris 4 Sorbonne | 2022 | Doctorate | Mathematics | Assistant Professor Sciences & Engineering |
| Valerie Daloubeix | HEC Paris | 2015 | Master | Exécutive MBA of Innovation and Entrepreneurship | Executive Director of the Project SCAI-AD |
| Prof. Abdenour Hadid | The University of Oulu | 2005 | Doctorate | Science in Technology | Senior Scientist SCAI-AD |
| Maxence De Rouchéchouart | University of Paris-Saclay | 2020 | Master | Mathematics | PhD Student SCAI-AD |
| Zakaria Elabid | École Polytechnique | 2021 | Master | Applied Math | PhD Student SCAI-AD |
| Lena Sasal | University of Cergy-Pontoise | 2020 | Master | Engineering | PhD Student SCAI-AD |
| Esra Alhadhrami | Khalifa University of Science and Technology | 2018 | Master | Electrical and Computer Engineering | PhD Student SCAI-AD |
| Leila Sammou | University Lille 3 | 2015 | Master | Human and Social Sciences, Speciality Didactic of Languages and Cultures | Lecturer - French as a Foreign Language |
| Alexandre Blaise | Université Bordeaux | 2006 | Diploma | Sports | Head of Student Experience Division |
| Ellenita Merle | Université Paris-Nord: Paris XIII | 2004 | Bachelor | Science and Techniques of Physical and Sport Activities | Sports Lecturer |
| Magdalena Nowak | West Virginia | 2013 | Master | International Relations | Lecturer Sports Department |
| Atanas Tarkalanov | Université Paris 4 Sorbonne | 2016 | Diploma | Sports Management | Lecturer Sports Department |
| Julien Maxwell | YMCA | 2017 | Diploma | Fitness Training Instructor | Sports Department |

| Faculty Name | Institution Name | Qualification Year | Qualification Name | Qualification Major | Position Title |
|-------------------------|--|--------------------|--------------------|--|---|
| David Sauvignon | University of Angers | 2001 | Master | Social Regulations: Historical, Geographical and Legal Aspects | Lecturer French as a Foreign Language |
| Sudarshan Shinde | Université Paris 4 Sorbonne | 2020 | Doctorate | Doctorate in Mathematics | Assistant Professor Sciences & Engineering |
| Proscovia Svard | University of Amsterdam | 2014 | Doctorate | Records Management | Associate Professor History |
| Safaa Gaele El Sayed | University of Lorraine | 2013 | Doctorate | Mathematics | Assistant Professor Sciences & Engineering |
| Samuel Franklin Feng | Princeton University | 2019 | Doctorate | Applied and Computational Mathematics | Assistant Professor Sciences & Engineering |
| Dijana Corkovic | University of Ljubljana | 2016 | Master | Master's degree in Teaching English and French as foreign Languages | Lecturer French as a Foreign Language |
| Delphine Shefen Syvilay | University of Cergy-Pontoise | 2016 | Doctorate | Sciences and Engineering | Assistant Professor Sciences & Engineering |
| Sabine Karpf | University of Nottingham | 2006 | Master | English Literature | Lecturer Applied Foreign Languages |
| Jane Alcantara | SCHOLASTICAS COLLEGE | 2017 | Bachelor | Sports | Post Doc Sports Department |
| Alexis Collet | University of Lille | 2018 | Bachelor | Language Sciences, Didactics of Languages, French as a Foreign / Second Language | Lecturer - French as a Foreign Language |
| Billel Ferhani | Panthéon-Sorbonne University – Paris 1 | 2022 | Doctorate | Management and Human Resources | Assistant Professor Applied Foreign Languages |
| Derek Elzein | PARIS-PANTHÉON-ASSAS UNIVERSITY | 2006 | Doctorate | Media Sciences and Public Relations | Associate Professor Law, Economics and Management |
| Imane Harbi | Artois University | 2022 | Master | French as a Foreign Language (FLE)/ as Second Language (FLS)/for Specific Purposes (FOS) in Educational and Entrepreneurial Settings | Lecturer - French as a Foreign Language |
| Miklos Ruzinko | Eötvös Loránd University | 1995 | Doctorate | Mathematics | Professor Sciences and Engineering Department |
| Sonia Benchachoua | University of Franche-Comté | 2019 | Master | French as Foreign Languages Speciality Educational Language Policies and Digital Environment | Lecturer - French as a Foreign Language |



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Contact Details and Location

